

VILLAGE OF SKOKIE

ANNUAL ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT

SUBMITTED TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PROGRAM YEAR: 2021

Minor Amendment

Prepared by the Village of Skokie
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*Approved March 1, 2021, by the Village of Skokie Board of Trustees
Minor Amendment July 30, 2021 (per original March 1, 2021, approval)*

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Note: Highlighted text will be converted to normal text once the public participation process is complete and the narrative is confirmed on March 1, 2021, or adjusted as-needed per the outcome of the public hearing and/or funding flexibility guidelines in the Executive Summary and Section AP-15 of the Action Plan.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Village of Skokie, Illinois, is located approximately 15 miles north of Downtown Chicago and 12 miles east of O'Hare International Airport. According to the 2011-2015 American Community Survey (ACS), Skokie has a population of 65,060.

Skokie covers 10.06 square miles of land, and is bordered by Glenview and Wilmette to the north, Evanston to the east, Lincolnwood and Chicago to the south, and Niles and Morton Grove to the west. A Council-Manager form of government governs Skokie, which includes a Mayor and a six-member Board of Trustees, elected at-large every four years, and a professional Village Manager and staff of almost 500 to execute municipal policies and programs and enforce all codes, ordinances, and regulations. The Village is also served by 17 advisory commissions and staffed by more than 250 resident volunteers.

The Department of Community Development administers the Community Development Block Grant (CDBG) program from the U.S. Department of Housing and Urban Development (HUD). As an entitlement community of over 50,000 people, Skokie receives its annual CDBG funding directly from the Federal Government in the form of a formula grant. The overall goal of the program is to provide decent housing, a suitable living environment, and economic opportunities particularly for low/moderate-income persons. CDBG is the only HUD program for which the Village qualifies for direct funding.

The receipt of CDBG funding is dependent on the completion of, approval of, and adherence to a five-year Consolidated Plan. The intent of the Consolidated Plan is to assist communities in developing a collaborative process to establish a unified vision for housing and community development actions. It includes information on the community's needs, housing market, goals and objectives, activity priorities, performance measures, and various public certifications. It also includes the Village's first Annual Action Plan relative to the CDBG activities and other community development efforts for the 2015 Program Year.

The Village of Skokie Consolidated Plan for Community Development Block Grant (CDBG) is a five-year plan for Program Years 2020-2024, commencing on May 1, 2020.

The functions of the Consolidated Plan are to create a planning document that builds upon a participatory process, to apply for federal funding under HUD's formula grant programs, to establish strategies to follow

while implementing HUD-funded projects, and to create an Action Plan that provides the basis for annual assessments of the Village's performance.

The most important function of the Consolidated Plan is to guide the Village in the annual funding allocation process for the CDBG program. The primary components of the Consolidated Plan are:

- The Planning Process
- Needs Assessment
- Housing Market Analysis
- Strategic Plan
- Annual Action Plan

2. Summarize the objectives and outcomes identified in the Plan

The Action Plan is designed to guide actions to be taken over a one-year period of time, from May 1, 2021, through April 30, 2022. It is based on the identified needs in the areas of affordable housing, homelessness, other special needs, and non-housing community development needs. It is intended to address the three primary goals of the Housing and Community Development Act: provide decent housing, provide a suitable living environment, and expand economic opportunities.

Skokie's goals are to ensure housing is affordable, accessible, and sustainable; improve infrastructure; improve facilities; provide financial assistance for programs and services; and conduct planning and administration activities. Program objectives include providing support to homeowners, organizations, and public entities. Program outcomes include improving facilities and providing services for a better quality of life for low/moderate-income Skokie residents.

A one-page vision statement with goals and objectives was prepared to succinctly communicate the Village's plan for the CDBG program from May 1, 2020, through April 30, 2024, and it is available as an attachment to this executive summary. In addition, maps for infrastructure and public facilities projects are attached to this section for reference and discussed in AP-50 Geographic Distribution.

3. Evaluation of past performance

Since 1975, the Village has successfully administered the CDBG program, resurfaced streets, provided homeowners with financial opportunities to maintain their homes and sidewalks, and assisted other low/moderate-income individuals, households, and neighborhoods. There are, however, a number of obstacles to meeting underserved needs in the Village:

1. **Empirical data.** Multiple agencies consulted do not track unmet need in any quantitative way, and many do not collate their service statistics in ways that track the municipality of residence, income, racial information, or size of household as required by HUD to receive CDBG money or fulfill the requirements of the Consolidated Planning process. Some of the needs assessment information and data are based on best estimates.
2. **Funding limits.** A large amount of the Village's needs is in the area of public services. The 15% spending cap for public services presents a challenge, as service agencies have limited funding options, including the after-effects of the State of Illinois budget crisis, compared to other CDBG-eligible programs.
3. **Vacant land.** There is limited land available for new housing development.
4. **Cost of housing.** Aside from persons receiving housing subsidies, many low-income residents are paying in excess of 30% of their household incomes on housing costs.

5. **Vacancy rate.** The low vacancy rate for both renter- and owner-occupied housing provides for few housing choices for low-income persons.
6. **Zoning Allowances.** The Village of Skokie Zoning Ordinance has progressive group home and community live-in residence provisions; however, there are limited opportunities for the type of dense, multi-family housing that may begin to address the housing needs of the low/moderate-income, non-elderly and family households.

Many of the PY20 activities will be completed by April 30, 2021. More complicated construction projects from PY20 may be completed after April 30, 2021, as additional time and/or funding is needed to ensure the projects are done correctly, maximizing the impact of CDBG funds.

4. **Summary of citizen participation process and consultation process**

The Village conducted an extensive consultation process during the five-year Consolidated Plan development to solicit input from social service agencies, community development organizations, and residents regarding the needs of the community, the programs and services offered in response to those needs, and the number of clients benefiting from those programs and services.

Questionnaires, focus group meetings, and online surveys were made available for formal community input, while newsletter articles and website updates informed the public of the CDBG planning process. In addition, staff attended several board and commission meetings, which not only gathered input for the development of the plan, but also provided educational opportunities for these entities to learn more about the CDBG program.

Public comments for the Consolidated and Action Plans were requested at three public hearings held on December 21, 2020, and January 4 and February 1, 2021. A final public hearing was held on March 1, 2021, at which time the Village Board of Trustees approved the PY21 Action Plan.

The Village conducts a minimum of four public hearings each year relative to the CDBG program, the Consolidated Plan, and the Action Plan. These hearings include an annual review of CDBG and Consolidated Plan goals and objectives, a progress report on current CDBG activities, solicitation and receipt of funding proposals, funding recommendations and allocations, and approval of the plan(s). Hearings are publicized through the Village website (<https://www.skokie.org/218>), publication of legal notices in a newspaper of local distribution, and articles are written for the Village's bi-monthly *NewSkokie* newsletter, which is distributed to approximately 28,000 addresses in the Village. Staff will meet with and advise anyone interested in applying for CDBG program funds.

The Action Plan public hearing notice was published in the *Skokie Review* on January 28, 2021, for loyal readers of Skokie's weekly newspaper.

Drafts of the Action Plan was made available for public comment at www.skokie.org/218 for a 30-day period as stipulated by HUD regulations, including COVID-19 waivers. The plan also reviews the institutional structure of the Village of Skokie departments, institutions, and agencies involved in the delivery of social services.

Note: An image for the Housing Authority of Cook County (HACC) Homeownership Program is attached for reference for the review of AP-60 Public Housing.

5. **Summary of public comments**

The Village conducted four discussion forums, prepared four online surveys, attended four citizen advisory board/commission meetings, and held four public hearings during the preparation of the five-year Consolidated Plan and the first one-year Action Plan development process. No public comments were received during the draft Consolidated Plan, or the PY20 or PY21 Action Plans, during the official comment periods.

6. **Summary of comments or views not accepted and the reasons for not accepting them**

There is a general community concern regarding the upkeep and maintenance of the Village's rental housing supply. The specific building and/or unit maintenance will not be addressed as part of the Village's CDBG program; however, the Village's Residential Rental Unit Standards and Neighborhood Integrity Ordinance, approved in January 2014, will address such needs with other funding sources. Instead, the Village will invest CDBG funding in eligible neighborhoods with public infrastructure improvements, impacting the neighborhoods at a larger scale.

Economic development issues such as new development and job creation will continue to be a major focus of Village efforts; however, they are not expected to be the focus of the Village's CDBG funds.

7. **Summary**

According to www.hudexchange.info, the CDBG entitlement program provides annual grants on a formula basis to entitled communities such as the Village of Skokie to develop viable urban communities by providing decent housing, providing a suitable living environment, and expanding economic opportunities, principally for low/moderate-income persons.

The Village of Skokie chooses to focus its CDBG funding on the first two goals, providing decent housing and providing a suitable living environment. The third goal, expanding economic opportunities, will be primarily addressed by the Village's Economic Development Division with other funding sources.

Note: The budget amounts are preliminary and will be flexible as noted in the following narrative. Once the "Annual Allocation" is known, adjustments will be made accordingly within +/- 20% of \$600,000. If the allocation is less than \$480,000, a substantial amendment to the Annual Action Plan will be required, and if the allocation is greater than \$720,000, the remaining funds will be carried over to next year's funding cycle.

- Less than \$480,000: a substantial amendment to the Action Plan will be necessary.
- Less than \$600,000: an across-the-board proportional reduction will be pursued.
- \$600,000: ("full funding") the funding will be distributed as budgeted.
- Less than \$720,000: The balance of the 15% services cap will be applied to the Village social worker position, and the balance of the entitlement funds will be applied to the Village's Home Improvement Program up to \$90,000, and any remaining balance will be applied to the Neighborhood Enhancement Program.
- Greater than \$720,000: the balance above \$720,000 will be carried forward to the following program year. No substantial amendment to the Action Plan will be pursued.
- No project or service funding level will be less than \$3,000.

Other than the Village's Home Improvement Program or Neighborhood Enhancement Program, no additional increases will be applied to PY21 construction activities should the Village receive an entitlement greater than budgeted.

Vision Statement

Skokie's CDBG program will provide a better quality of life for low/moderate-income residents through "bricks and mortar" projects and service activities.

Goals and Objectives

Capital Improvements

Ensure housing is affordable, accessible, and sustainable.

- Support homeowners with making repairs or universal design improvements to their homes.
- Support organizations that provide affordable rental housing.
- Support organizations that provide housing for the elderly and frail elderly.
- Support organizations that provide housing for special needs individuals and households.
- Support projects that make residential buildings energy-efficient.

Improve infrastructure.

- Support street and alley resurfacing projects in low/moderate-income neighborhoods.
- Support sidewalk replacement projects for owner-occupied, low/moderate-income households.
- Support safety and security projects in low/moderate-income neighborhoods.

Improve facilities.

- Support construction and rehabilitation projects so organizations can provide improved, expanded, or more affordable services with other funding sources.

Services

Provide financial assistance for programs and services.

- Support organizations that provide counseling, supportive, and referral services.
- Support organizations that provide child and youth services.
- Support organizations that provide senior services and enable them to "age in place".
- Support organizations that provide special needs services.
- Support organizations that provide dental and other health care services.
- Support organizations that provide financial and credit counseling services.
- Support organizations that provide career counseling and job placement services.
- Support organizations that provide immigrant resettlement services.
- Support organizations that provide interpretation services and multilingual staff.
- Support organizations that provide veterans support services.
- Support organizations that enable residents to improve their socioeconomic status.
- Support organizations that provide housing-related services by addressing issues such as homelessness prevention, transitional housing, supportive housing, permanent housing, move-in readiness, independent living, foreclosure counseling, and emergency mortgage assistance.

Planning and Administration

Conduct planning and administration activities.

- Prepare the five-year Consolidated Plan, the one-year Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).
- Administer the CDBG program on a daily basis.

In the case of similar services proposed by multiple entities, preference will be given to local providers.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SKOKIE, IL	
CDBG Administrator	SKOKIE, IL	Community Development

Table 1 – Responsible Agencies

Narrative (optional)

The Community Development Department is responsible for preparing the Consolidated Plan, Annual Action Plan, Consolidated Annual Performance and Evaluation Report (CAPER), and administering the daily activities of the CDBG program, while the Village Board of Trustees is responsible for approving the 5-year and 1-year plans prior to their submittal to HUD.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

Over the course of the Consolidated Plan process, Skokie's Community Development staff consulted with multiple Village departments and divisions, including the Manager's Office, Human Services, Public Health, and Engineering, plus the Building/Zoning/Property Standards, Economic, and Planning Divisions in the Community Development Department. In addition, summer 2019 focus group topics discussed job creation and training, affordable housing and housing insecurity, mental health/persons with disabilities, and seniors issues and opportunities. Other entities such as the Housing Authority of Cook County (HACC), Alliance to End Homelessness in Suburban Cook County, Cook County Health Department, and many community service providers. In addition, Skokie residents were consulted, including the general public and members of the Economic Development Commission, Human Relations Commission, Commission on Family Services, and the Board of Health.

The focus group meetings served the dual purpose of obtaining information from service organizations and exchanging information and resources between the participating organizations.

Many of the agencies contacted are also part of the Skokie Interagency Network which meets monthly with staff from the Health and Human Services Department to discuss issues and strategies relative to the delivery of social services in the Skokie area. The Interagency Network was founded in 1994 to provide a monthly forum for human services providers to meet, discuss community needs, and strategize about improving the delivery of services to their constituents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness

The Health and Human Services Department works with the Alliance to End Homelessness in Suburban Cook County on an as-needed basis to address the needs of homeless persons and persons at risk of homelessness.

In 2014, a Homeless Protocol was established to assist the homeless population with temporary shelter. In addition, Human Services can be contacted by any sheltered or unsheltered homeless person to find other resources to help them take the next step(s) toward permanent housing.

Human Services staff members work with the YWCA, Family Promise North Shore, and Connections for the Homeless in addressing the needs of chronically homeless individuals and families, families with children, veterans, and unaccompanied youth. These organizations work with the Village and the Continuum of Care to ensure that the needs at each stage of homelessness are addressed.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards and evaluate outcomes, and develop funding, policies and procedures for the administration of HMIS

The Village does not receive Emergency Solutions Grant (ESG) funding directly, so Human Services staff members work with the Alliance to End Homelessness in Suburban Cook County and other advocacy organizations to develop and maintain policies and procedures to coordinate provision of emergency shelter, street outreach, homeless prevention, rapid re-housing assistance, and other services.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

4	Agency/Group/Organization	Center for Enriched Living
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Job Training and Employment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing
8	Agency/Group/Organization	THE HARBOUR, INC.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-homeless
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Focus Group; January 4, 2021, public hearing
10	Agency/Group/Organization	Housing Opportunity Development Corporation
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; Focus Group; January 4, 2021, public hearing
13	Agency/Group/Organization	METROPOLITAN FAMILY SERVICES
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing

14	Agency/Group/Organization	NORTH SHORE SENIOR CENTER
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing
17	Agency/Group/Organization	Orchard Village
	Agency/Group/Organization Type	Services-Persons with Disabilities Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Job Training and Employment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; Focus Group; January 4, 2021, public hearing
18	Agency/Group/Organization	PEER Services
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing
20	Agency/Group/Organization	Search, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing
21	Agency/Group/Organization	SHORE COMMUNITY SERVICES, INC..
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Job Training and Employment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Focus Group; January 4, 2021, public hearing
24	Agency/Group/Organization	TURNING POINT BEHAVIORAL HEALTH CARE CENTER
	Agency/Group/Organization Type	Services-Health
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Survey; January 4, 2021, public hearing
27	Agency/Group/Organization	Jewish Child and Family Services
	Agency/Group/Organization Type	Services - Financial Counseling
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	January 4, 2021, public hearing
29	Agency/Group/Organization	Impact Behavioral Health Partners
	Agency/Group/Organization Type	Services-Health Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	January 4, 2021, public hearing
30	Agency/Group/Organization	Children's Advocacy Center
	Agency/Group/Organization Type	Services-Children Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	January 4, 2021, public hearing
31	Agency/Group/Organization	Youth and Opportunity United
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	January 4, 2021, public hearing
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Identify any Agency Types not consulted and provide rationale for not consulting

Due to the extensive effort of and receiving valuable feedback during the Consolidated Plan process, Village staff focused its consultation with organizations interested in submitting an application to assist low/moderate-income Skokie residents with CDBG funding.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Alliance to End Homelessness in Suburban Cook County	2019-2022 Strategic Plan Focus Area #1: Prevent, Divert, Connect
Village of Skokie Comprehensive Plan	Village of Skokie Community Development Department	The Village of Skokies Comprehensive Plan contains goals for housing, transportation, and public facilities and services, which are also reflected in the five-year Consolidated Plan.
ON TO 2050	Chicago Metropolitan Agency for Planning (CMAP)	The ON TO 2050 Plan addresses regional issues in the Chicago area such as linking residents to jobs, encouraging economic development, creating a less auto-dependent County, increasing affordable housing opportunities, maintaining the existing housing stock, increasing job opportunities, and supporting safety net programs, which are also addressed in Skokies Consolidated Plan.
Draft Regional Assessment of Fair Housing	Cook County Bureau of Economic Development (lead entitlement agency) w/Enterprise Community Partners	The Regional Assessment of Fair Housing is a collaboration among CDBG entitlement communities, public housing authorities, and not-for-profit organizations, tasked with the analysis and recommendations to further fair housing in Cook County.
Planning for Progress in Cook County 2015-19	Cook County Bureau of Economic Development with Chicago Metropolitan Agency for Planning (CMAP)	Planning for Progress in Cook County impacts Skokie, including overlapping issues such as infrastructure and public facilities, housing and related services, and non-housing services.
Draft City of Evanston 2020-2024 Consolidated Plan	City of Evanston Department of Community Development	Evanston is an immediate neighbor of Skokies, and the goals being addressed by Evanstons Consolidated Plan are also being addressed by Skokie, albeit with different emphases, including affordable housing, homelessness, creating livable communities, economic development, public services, and planning and administration.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The citizen participation process primarily consisted of prospective grantees (subrecipients) for PY21, as an extensive public participation process was conducted in mid- to late-2019 to prepare the current Consolidated Plan. Public outreach activities included email, internet, *NewSkokie* newsletter articles, newspaper ads, and public hearings.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Other: Email	Other: Organizations that could serve low/mod-income residents	100+ email messages to prospective applicants	N/A	N/A	N/A
2	Internet Outreach	Non-targeted/ broad community	N/A	Informational website	N/A	http://www.skokie.org/218
3	Other: Village Newsletter	Non-targeted/ broad community	N/A	Articles in the November/December 2020 and May/June 2021 <i>NewSkokie</i> newsletters	N/A	N/A
4	Newspaper Ad	Non-targeted/ broad community	N/A	Public hearing notices in the November 26 and December 3, 2020, and January 28, 2021, publications of the <i>Skokie Review</i>	N/A	N/A
5	Public Hearing	Non-targeted/ broad community	December 2020; January, February, and March 2021	24 proposals from Village staff and prospective subrecipients were presented at the January public hearings; otherwise, no comments from the general public	N/A	N/A

Table 4 – Citizen Participation Outreach

Annual Action Plan

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Per SP-35: The anticipated resources section of the strategic plan chapter describes the expected financial resources for the duration of the five-year Consolidated Plan. The financial resources listed are not all-encompassing, but illustrate other organizations' abilities and the Village's ability to use federal, state, and local funding to address the priority needs and goals of this plan. The funds are anticipated to be utilized by various regional and local entities that serve Skokie.

Note: The budget amounts are preliminary and will be flexible as noted in the following narrative. Once the "Annual Allocation" is known, adjustments will be made accordingly within +/- 20% of \$600,000. If the allocation is less than \$480,000, a substantial amendment to the Annual Action Plan will be required, and if the allocation is greater than \$720,000, the remaining funds will be carried over to next year's funding cycle.

- Less than \$480,000: a substantial amendment to the Action Plan will be necessary.
- Less than \$600,000: an across-the-board proportional reduction will be pursued.
- \$600,000: ("full funding") the funding will be distributed as budgeted.
- Less than \$720,000: The balance of the 15% services cap will be applied to the Village social worker position, and the balance of the entitlement funds will be applied to the Village's Home Improvement Program up to \$90,000, and any remaining balance will be applied to the Neighborhood Enhancement Program.
- Greater than \$720,000: the balance above \$720,000 will be carried forward to the following program year. No substantial amendment to the Action Plan will be pursued.
- No project or service funding level will be less than \$3,000.

Other than the Village's Home Improvement Program or Neighborhood Enhancement Program, no additional increases will be applied to PY21 construction activities should the Village receive an entitlement greater than budgeted.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 3				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public, Federal	Public Infrastructure Public Facilities Public Services Planning and Administration	611,249	7,135	50,000	668,384	3,000,000 -615,253 (PY20) -611,249 (PY21) <hr/> 1,773,498	Assuming \$600,000 per year (\$3,000,000 total) for the duration of the Consolidated Plan = Sum of Funding Field in SP-45

Table 5 – Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

Per SP-35: Federal funding, coupled with state, local, and private funds, will enable the Village to serve low/moderate-income residents with the greatest need. The federal funds will serve either as gap financing for Village projects and programs, or funding matches to improve access to organizations’ programs, projects, or services. Funding provided through the CDBG program will allow organizations and the Village to meet the needs of some of the community’s most vulnerable residents. The balance of street resurfacing and sidewalk replacement costs will be funded by the Local Fuel Tax (LFT) fund. The balance of program administration costs and the Village of Skokie Social Worker position will be funded by the General Fund. The balances of all other projects and activities will be funded by other sources obtained by the subrecipients, including other grants, loans, and private donations.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Per SP-35: The Village has owned a few vacant properties; however, most have been sold and/or are under contract. Although a portion of these could be used to address the needs identified in the plan, development costs for market rate developments have warranted subsidies. The properties are planned for mixed-use or residential development, and are located within walking distance of the Oakton-Skokie CTA Station. There is hope for the potential to provide affordable housing in a mixed-income development in the future.

Other publicly-owned land includes the public rights-of-way, where street resurfacing and sidewalk replacement projects may occur, improving low/moderate-income neighborhoods or assisting low/moderate-income households with their shares of public improvement costs.

Discussion

Per SP-35: It would be desirable to develop mixed-income properties with density bonuses and without financial assistance from the Village. The Village may consider financial assistance, however, if developments that meet the goals and objectives of the Village’s Comprehensive Plan, Sector (“Neighborhood”) Plans, and Consolidated Plan cannot be realized without such assistance.

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Priority Needs Addressed	Funding	Goal Outcome Indicator
1	Capital Improvements: (Narrative: Homeowner housing rehabilitated; Rental units rehabilitated)	2020	2024	Affordable Housing	Skokie	Ensure housing is affordable, accessible, and sustainable	\$169,565 +\$2,018 +\$7,545 <hr/> \$179,128	<u>Goal 1: Affordable Housing:</u> The Village of Skokie will support ensuring housing is affordable, accessible, and sustainable. Owner-occupied units rehabilitated: 15 (HIP) Owner-occupied attached units rehabilitated: 4 (Neighborhood Enhancement Program) Renter-occupied units upgraded: 14 (HODC)
2	Capital Improvements: (Narrative: Street and alley resurfacing; Public sidewalk replacement)	2020	2024	Non-Housing Community Development	Eligible Census Block Groups; Skokie	Improve infrastructure	\$201,000	<u>Goal 2: Public Infrastructure:</u> The Village of Skokie will support making streets, alleys, sidewalks, and other public property safe. Public Facility or Infrastructure Activities other than Low/Moderate-Income Housing Benefit (number of residents with an improved neighborhood on Lamon Avenue (between Greenwood and Gross Point) and LaCrosse Avenue (between Greenwood and Church), in Census Block Group 8070-1: 2,808 Public Facility or Infrastructure Activities for Low/ Moderate-Income Housing Benefit (number of households with cost share burden reduction): 8

3	Capital Improvements: (Narrative: Special needs facilities; Facility upgrades for service providers)	2020	2024	Non-Homeless Special Needs	Skokie	Improve facilities	\$75,500	<u>Goal 3: Public Facilities:</u> The Village of Skokie will support making facilities safer, more energy-efficient, and well-maintained. Number of service facilities improved: 3 ("business") (TP, SHORE, CJE) Number of group homes improved: 2 ("households assisted") (Search, Orchard)
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4	<p>Services: Provide financial assistance for programs and services</p> <p>(Narrative: Counseling services; Youth services; Senior Services; Special needs services; Dental and other health care services; Financial and credit counseling services; career counseling and job placement services; Immigrant settlement services; Interpretation services and multilingual staff; Veterans support services; Socioeconomic improvement services; Housing-related services)</p>	2020	2024	Non-Homeless Special Needs	Skokie	Non-homeless special needs	<p>\$91,070 +\$355 +\$1,331 <hr/>\$92,756</p>	<p><u>Goal 4: Public Services:</u> The Village of Skokie will support organizations in providing needed services to residents.</p> <p>Number who receive counseling services: 245</p> <p>Number who receive dental care and other health care services: 2,175</p> <p>Number who receive substance abuse services: 106</p> <p>Number who receive abuse counseling services: 40</p> <p>Number who receive shelter: 7 (Harbour)</p> <p>Number who receive senior services: 264</p> <p>Number who receive youth services: 220</p> <p>Number who receive employment counseling services: 70</p> <p>Number who receive interpretation services: (included in the above totals)</p> <p>Grand Total: 3,127</p>
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5	<p>Planning and Administration: Conduct planning and administration activities</p> <p>(Narrative: Planning, Administration, and Assessment of Fair Housing (AFH))</p>	2020	2024	Planning and Administration	Skokie	Conduct planning and administration activities	\$120,000	<p><u>Goal 5: Planning and Administration:</u> The Village of Skokie will prepare plans and reports, and administer the program on daily basis.</p> <p>Note: If there is a compelling need for the utilization of CDBG funding for Economic Development activities, an amendment will be made to the Consolidated Plan during the next Action Plan preparation cycle; otherwise, Economic Development activities will be provided by other funding sources. In addition, surplus funds from Goal 5 may be applied to Goal 1, if needed before the end of the program year.</p>
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Table 6 – Goals Summary

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)

The Village will not directly supply affordable housing; however, CDBG funds will assist other organizations that do provide affordable housing.

AP-35 Projects – 91.220(d)

Introduction

The Village has identified the following projects and activities to be implemented during Program Year 2021 to achieve the goals of the Consolidated Plan. Please note that the VOS – Home Improvement Program may include a carryover of any unused funding from Program Year 2020.

Projects

#	Project Name
1	YOU Youth & Opportunity United
2	North Shore Senior Center
3	The Harbour, Inc.
4	Children's Advocacy Center
5	PEER Services, Inc.
6	Impact Behavioral Health Partners
7	Metropolitan Family Services
8	Asian Human Services – service
9	Center for Enriched Living
10	JCFS
11	VOS – Social Worker
-	Asian Human Services – facility (CDBG-CV/CV3)
12	Orchard Village
13	Search, Inc.
14	CJE SeniorLife
15	SHORE
16	Turning Point
17	VOS – 50/50 Sidewalk Grant Program
18	VOS – Street Resurfacing
19	VOS – Neighborhood Enhancement Program
20	HODC
21	VOS – Home Improvement Program
22	VOS – Assessment of Fair Housing
23	VOS – Program Administration and Planning

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs
CDBG-funded activities will primarily benefit low/moderate income persons, households, or neighborhoods. The geographically-focused street resurfacing projects will be public infrastructure-related and located in a low/moderate-income-eligible Census Block Group. In addition, this year's 50/50 sidewalk replacement program focus area will be bound by Howard Street to the north, and the municipal boundaries to the south, east, and west. Other households outside the focus area may participate upon request. Only income-eligible households will qualify for funding. Finally, the remaining projects and activities will be Village-wide; however, only income-eligible residents or households will qualify for funding.

Public services priorities were selected through a tier system. Tier 1 organizations are depended on by the Health and Human Services Department on a daily basis. Tier 2 organizations are depended on by the Health and Human Services Department on a less-frequent basis; however, they provide critical services when needed. Tier 3 organizations provide commendable but not critical services, and staff recommends funding these activities this year. HUD continues to encourage prioritizing the distribution of CDBG funds, providing more funding to fewer organizations that provide critical services to Skokie residents. Tier 4 organizations also provide commendable

services; however, there are other resources in or near Skokie, or CDBG funding is being prioritized elsewhere.

The priority needs presented in the Strategic Plan chapter represent the greatest needs that should be addressed by the CDBG program. The Village has other needs, and they are expected to be addressed through other resources.

AP-38 Project Summary

Project Summary Information

Administration

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VOS - Program Administration	Funding will be used to administer the Village's CDBG Program, implement and monitor all projects, submit all required documentation to HUD, utilize software to more efficiently and effectively administer the CDBG programming, and coordinate all planning activities relative to the Village's community development efforts. (20% administration cap)	115,000
VOS - Planning	Funding will be used to continue to participate in the preparation of a regional Assessment of Fair Housing (AFH), to be completed in 2021. Although a portion of the budgeted funds allocated for FY20 and FY21 have been spent, administration funds may only be used during the specified program year; therefore, this line item is a placeholder to ensure the final payment for the AFH can be funded with CDBG administration funds. (20% administration cap)	5,000

Housing

VOS - Home Improvement Program	Funding will be used to continue the Village's program of repairing single-family homes, which began in 1983. The request will enable low/moderate-income households (less than 80% of area median family income) to be eligible to receive grants up to \$12,000 to pay for building materials or contractors' services. A grant (in lieu of an interest payment) for the moderate-income households (50-80% of median family income) will continue its trial period. In addition, if a home owner received CDBG funding in the past, fulfilled its contractual obligations with the Village, and has remained in the home for an additional 15 years, he/she could be eligible for additional funding as long as the household remains income-eligible.	80,065 +2,018 +7,545 <hr/> 89,628
HODC - Housing Opportunity Development Corporation	Funding will be used to make improvements for up to 4 Skokie properties: 8519 Niles Center Road, 7850 Niles Avenue, 8256 Keating Avenue, and/or 8218 Kilpatrick Avenue. Priority projects include structural repairs, furnaces, and hot water heaters. The goal is to improve the living environment for all tenants living in each building. HODC to provide an estimated \$6,500 in matching funds from other sources, and/or a reduction in the work scope.	19,500
VOS - Neighborhood Enhancement Program	Funding will be used to further affordable housing in Skokie at a neighborhood level. The expectation is that these funds will be used to facilitate improving existing housing units that are affordable low/moderate-income households. Activities may include exterior improvements for a group of homes on a common block or in the same neighborhood.	70,000

Infrastructure

VOS - Street and Alley Resurfacing	Funding will be used to resurface Lamont Avenue (between Greenwood and Gross Point), and LaCrosse Avenue (between Greenwood and Church). Both street segments are located in Census Tract 8070, Block Group #1 (8070-1), which is an eligible low/moderate-income residential area. According to 2011-2015 American Community Survey (ACS) data, 55.85% of the population in 8070-1 is comprised of low/moderate-income residents. Street and alley resurfacing is a high priority of the Village's Capital Improvement Program (CIP) budget.	198,000
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VOS - Sidewalk Replacement Program	Funding will be used to provide grants to homeowners meeting low/moderate-income eligibility who are required to participate in the Village's 50/50 sidewalk replacement program. Low/moderate-income property owners are able to apply, on an individual basis, for CDBG funds to cover their 50% share. A simple application form is used and proof of income status is based on our Home Improvement Program guidelines (i.e. most recent federal tax return or proof of current earnings and signed affidavit). The focus area will be Howard Street to the north, and the Village limits to the south/east/west. Households in other areas of Skokie may participate upon request.	3,000
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Public Services

VOS - Social Worker	Funding will be used to offset the costs for a Village Social Worker position. The Social Worker works with low/moderate-income residents who need various types of case management, financial assistance, counseling, and referrals. Residents seeking financial aid are required to prove their income status prior to receiving any assistance from the Health and Human Services Department. The activity is designed to solely benefit low/moderate-income clientele. (15% public service cap)	41,070 +355 <u>+1,331</u> 42,756
JCFS	Funding will be used to provide financial stability services and coordinated case management for Skokie residents. The overall goal of the program is to empower low-income individuals to create more stable environments for themselves and their families. A financial assistance case manager helps families in financial crisis. Specially-trained workers, armed with clinical skills and relationships with local community resource providers, are able to effectively and efficiently assist clients in accessing resources they need to regain and maintain financial stability. (15% public service cap)	4,000
Center for Enriched Living	Funding will be used to support an employment specialist to assist low-income Skokie residents with developmental disabilities with employment opportunities to address the 85% unemployment rate for individuals with disabilities. (15% public service cap)	3,000
Asian Human Services - dental services	Funding will be used to subsidize the salaries of dental assistants to provide dental services to low-income Skokie residents. The dental assistants are vital to the success of the dental clinic, being responsible for patient triage, education, seating, medical histories, and radiographs in addition to chair-side assisting and sterilization duties, improving patient flow and maximizing chair time with the patient. Services are available from pediatric through geriatric populations. Dental clinic treatments include education, preventive care, restorative work, and some rehabilitative services to replace missing dentition. (15% public service cap)	7,000
Metropolitan Family Services	Funding will be used to offset counselor staffing costs, providing counseling services, including grief, trauma, family/couple and/or parent/child relationships, child and adolescent school performance and behavior problems, work performance, substance abuse, individual and family development, and family violence. Services are provided in community-based centers, clients' homes, and school settings. MFS utilizes a solution-focused, time-limited approach to counseling interventions that build on clients' strengths, capacity for change and growth, and relationships within their families, community, work, and school settings. The demand for counseling services is on the rise due to the increase in the number of referrals and the increased need for services due to COVID-19. (15% public service cap)	6,000

Impact Behavioral Health Partners	Funding will be used to offset employment specialist staffing costs. Impact's Employment Services Program assists adults living with mental illness in seeking, acquiring, and maintaining competitive employment in their communities. The evidence-based Individual Placement and Support (IPS) model developed by Dartmouth College will be used, integrating employment services with mental health services providers. (15% public service cap)	3,000
PEER Services	Funding will be used to offset the costs associated with employing an adult and adolescent program coordinator to provide outreach, assessment, and treatment services to Skokie teens, families, and single adults who are experiencing problems related to substance abuse, including the vaping crisis, the recent legalization of marijuana, and COVID-19. (15% public service cap)	6,000
Children's Advocacy Center	Funding will be used to offset the staffing costs of supporting child victims of abuse, and their non-offending parents and family members, through a Child and Family Advocate position. The advocate supports the Coordination, Advocacy, and Sensitive Interviewing (CASI), and the Family Support Services (FSS) programs. CASI program services are available 24 hours a day, 365 days a year, to respond to emergencies. Services are offered in English and Spanish to children and families free of charge. (15% public service cap)	4,000
The Harbour	Funding will be used to offset the staffing costs of serving the needs of homeless youth (including locked-out, runaway, or abandoned) ages 12-23 in the north and northwest Chicago suburbs. Agency programs transition homeless youth to self-sufficiency through three core programs: Safe Harbour Emergency Shelter, Youth in Transition, and Successful Teens/Effective Parents (STEPS). The funds will be disbursed among the programs as-needed to provide immediate short-term housing, crisis intervention, family reunification when possible, longer-term transitional housing, and educational and employment support. (15% public service cap)	4,000
North Shore Senior Center (NSSC)	Funding will be used to offset the staffing costs associated with providing case management and counseling services to low-income, older adult residents of Skokie. Individuals who are frail, who are disabled, and who fall into the poverty- and low-income range, plus those whose independence is threatened, are being offered Zoom-based support during COVID-19, and will be offered home- and community-based services when they return to "business as usual", to support independent living and forestall or prevent nursing home placement. These services will enable Skokie seniors to remain members of the community. (15% public service cap)	8,000
Youth and Opportunity United (YOU)	Funding will be used to offset the staffing costs for a youth development worker for after school and summer programs at Edison Elementary, Lincoln Junior High, and Old Orchard Junior High Schools. The worker will serve a dual role of activity coordinator and life skills mentor. Programs include academic, social, and emotional support activities. (15% public service cap)	5,000

Public Facilities

Turning Point	Funding will be used to replace (1) large HVAC rooftop unit serving the Turning Point building at 8324 Skokie Boulevard. This capital improvement will replace the next poorly-functioning aging HVAC unit to improve the interior environment of the facility. Turning Point to provide an estimated \$17,127 in matching funds from other sources, and/or a reduction in the work scope.	20,000 +2,500 <hr/> 22,500
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SHORE	Funding will be used to replace ejector pumps at the Lois Lloyd/Administration Center at 8350 Laramie Avenue, serving the organization's home of its adult services program and administrative offices. The building serves adults with developmental disabilities, physical challenges, and/or medical impairments, plus SHORE's administrative staff. SHORE to provide an estimated \$2,667 in matching funds from other sources, and/or a reduction in the work scope.	8,000
CJE SeniorLife - Village Center	Funding will be used to purchase and install a boiler control system for the Village Center subsidized senior housing apartment building at 5140 Galitz Street. This capital improvement will improve the recently-installed boilers' lifespan, performance, and energy-efficiency; limit operations and maintenance costs; and enhance the indoor environment by maintaining greater consistency with indoor air temperatures. CJE SeniorLife to provide an estimated \$6,199 in matching funds from other sources, and/or a reduction in the work scope.	15,000
Search	Funding will be used to construct an ADA-accessible concrete pad/patio in the backyard and replace the concrete driveway in the front yard at its supportive living residence on Enfield Avenue. These capital improvements will improve building and outdoor space access, and emergency egress for 6 female residents. Search to provide an estimated \$7,000 in matching funds from other sources, and/or a reduction in the work scope.	18,000 +2,000 <hr/> 20,000
Orchard Village	Funding will be used to upgrade the kitchen to its Skokie group home at 8124 Lowell Avenue. The capital improvements will create a more suitable living environment for a total of 6 residents with disabilities. Since it has been less than 15 years since the kitchen was last upgraded, a larger share of the project costs is required. Orchard Village to provide an estimated \$6,000 in matching funds from other sources, and/or a reduction in the work scope.	10,000
Asian Human Services - safety improvements	Funding will be used to install 4 additional ceiling UVC air purifiers for its health clinic at 8800 Lockwood Avenue. Multiple COVID-19 improvements have been made to the facility in accordance with CDC guidelines. Asian Human Services to provide an estimated \$1,500 in matching funds from other sources, and/or a reduction in the work scope. <i>Note: Should this project be eligible for CDBG-CV funds, this "regular" CDBG project will be canceled and an additional \$2,500 will be awarded to Turning Point and an additional \$2,000 will be awarded to Search.</i>	CDBG-CV/ CV3

PY21/FY22
Total Request
668,384

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Approximately 30% of the total \$668,384 budget for Program Year 2021 will be dedicated to improving a low/moderate-income area benefit-eligible Block Group:

- 8070-1 (bound by Church Street to the north, Greenwood Street to the south, Gross Point Road to the west, and Skokie Boulevard to the east)

Geographic Distribution

Target Area	Percentage of Funds
Jurisdiction	70%
Low/Moderate-Income Area	30%

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Certain widespread activities or projects are difficult to trace the benefit to specific individuals (limited clientele) who are low/moderate-income. The Code of Federal Regulations (CFR) accounts for this difficulty in 24 CFR 570.208 (a)(1)(ii) allowing area-wide benefits to low/moderate-income persons. Under this rule, the activity must occur in the highest quartile of Skokie Census Block Groups by concentration of low/moderate-income persons. The areas are shaded and identified in the *Low/Moderate-Income Eligible Areas Map* provided in section SP-10 Geographic Priorities of the 5-year *Consolidated Plan*. The street resurfacing project for Program Year 2021 is illustrated in the *Low-Income Area Infrastructure Project Map* on the following page. Under this program, a deteriorating Lamont Avenue and a deteriorating LaCrosse Avenue (with Road Biotics ratings ranging from 2.50 to 5.00 out of 5.00, where 0.00 is best and 5.00 is worst), will be resurfaced in U.S. Census Block Group 8070-1 (a 55.85% low/moderate-income neighborhood). As of April 1, 2019, Skokie is no longer an “exception community”¹, as Skokie’s top quartile of Census Block Groups exceeds the minimum threshold of 51% to fund public infrastructure improvement projects.

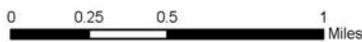
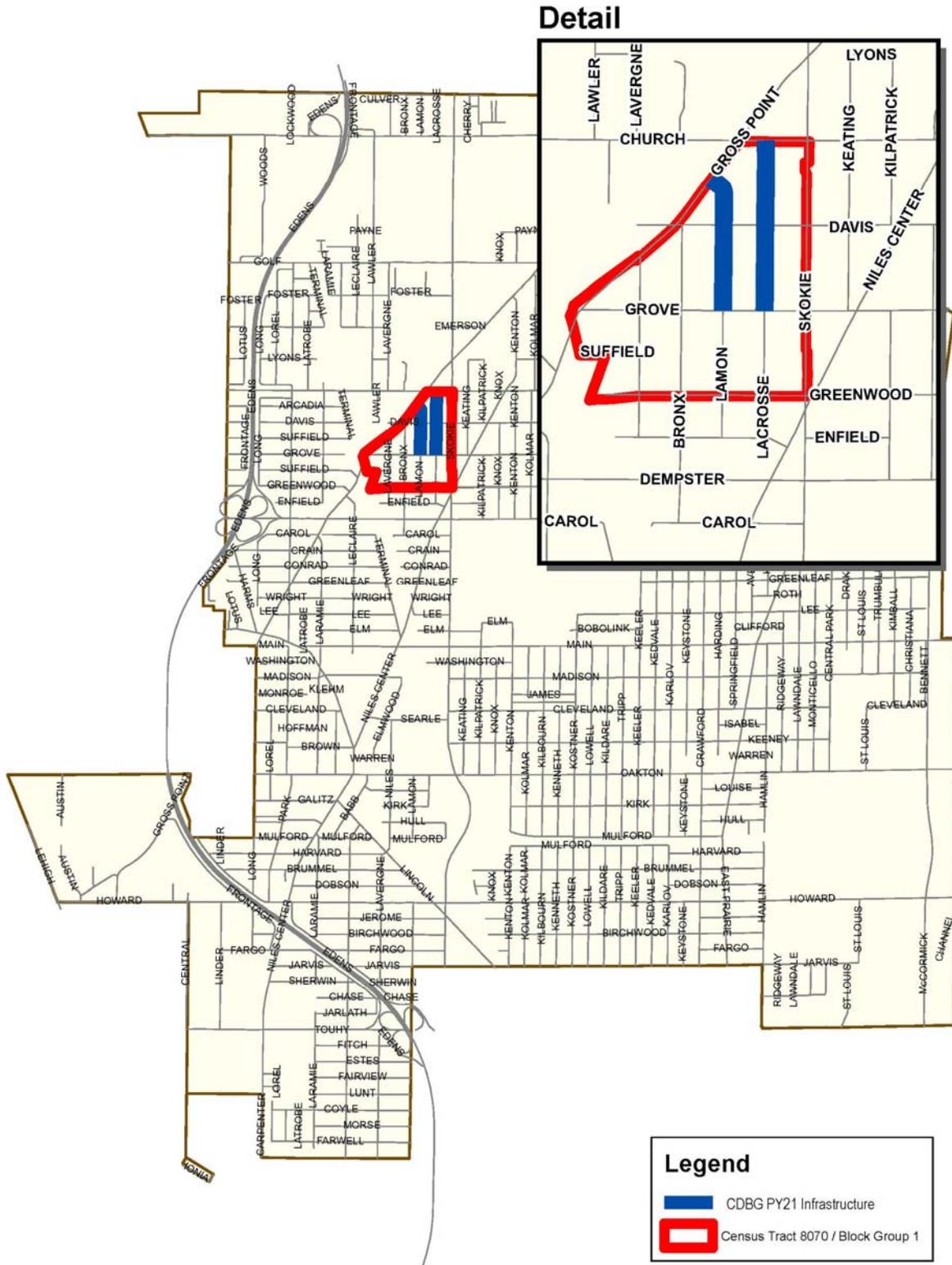
In addition to the low/mod-income eligibility ranking, these streets support Skokie’s Complete Streets policy by providing improved conditions to an official Skokie bike route on Gross Point Road and future bike lanes on Church Street (expected 2022). This travel option provides opportunities for access to employment and daily necessities.

Additionally, the *Limited Clientele Projects Map* on the page that follows the infrastructure map, identifies the general locations of public facility improvements that will benefit a limited clientele. The projects will benefit to a specific group of beneficiaries rather than to all residents of a particular neighborhood or area.

Note: The maps referenced in this section are attached to AP-05 Executive Summary in IDIS.

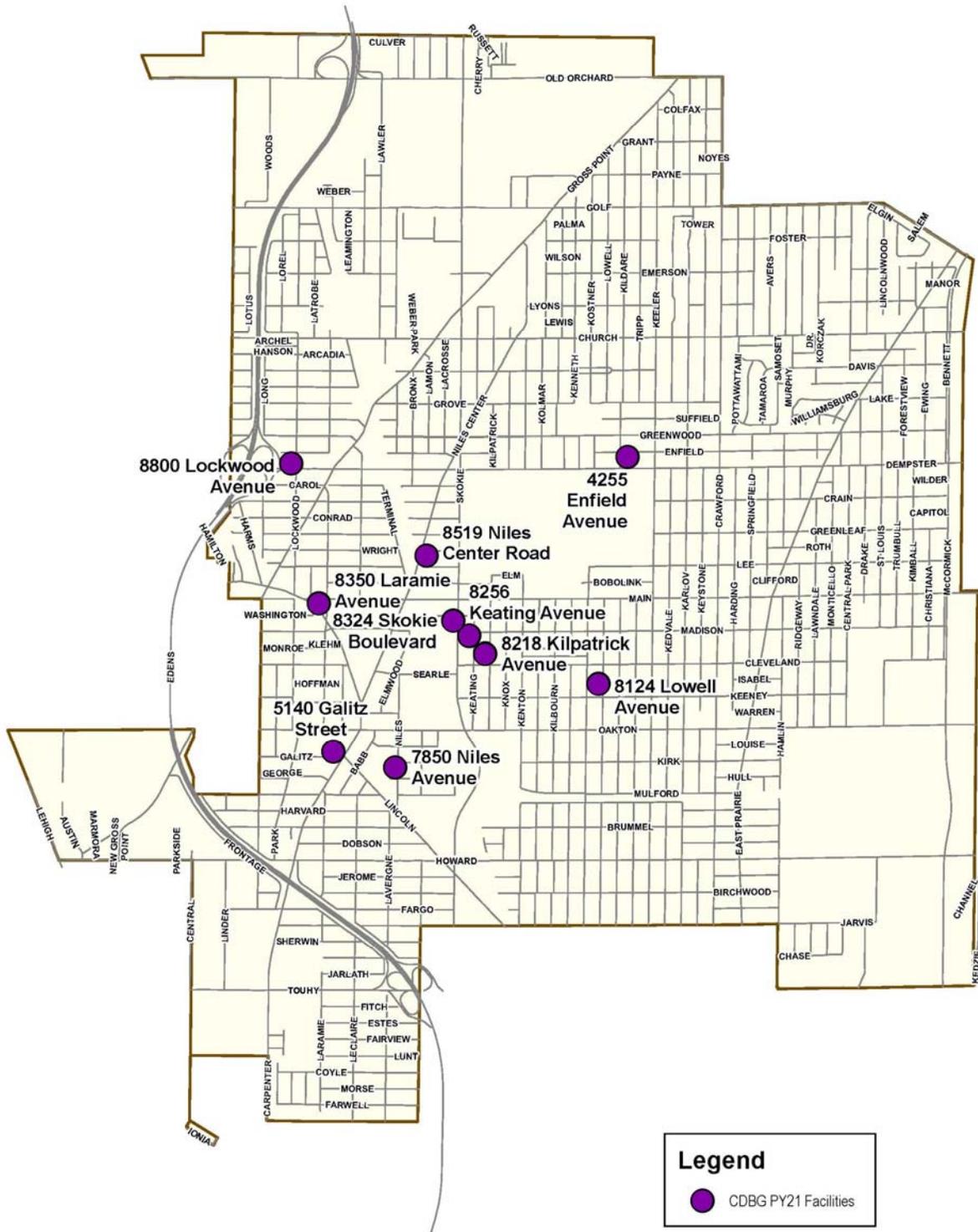
¹ <https://www.hudexchange.info/manage-a-program/acs-low-mod-summary-data-exception-grantees/>

Low-Income Area Infrastructure Project Map – Census Block Group 8070-1 Detail



GIS Consortium 1/27/2021

Limited Clientele Projects Map



Discussion

Census Block Group 8070-1 is eligible to receive CDBG funding for street resurfacing. Approximately 30% of the total \$668,384 budget for Program Year 2021 will be dedicated to improving a low/moderate-income area.

The public facility improvements will benefit limited clientele Village-wide, rather than to all residents of a particular neighborhood or area.

The remaining funding will be provided to public services (15%) and program administration activities (<20%).

AP-55 Affordable Housing – 91.220(g)

Introduction

There are a number of housing initiatives that will be funded during Program Year 2021 to support homeless, non-homeless, and special-needs residents who need safe and affordable housing. The programs that are expected to impact the most individuals or households are the Home Improvement Program, the Neighborhood Enhancement Program, and group homes (also known as Community Integrated Living Arrangements, or CILAs).

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless (Home Improvement 15, HODC 14, Neighborhood Enhancement 4)	33
Special-Needs (Search 1, Orchard Village 1)	2
Total	35

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	35
Acquisition of Existing Units	0
Total	35

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Skokie residents will benefit from CDBG funding in other ways, including the potential of hundreds of nights of service for homeless and runaway youth, with services and shelters in Park Ridge and other nearby North Shore locations.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Cook County (HACC) provides low/moderate-income housing services to Village residents by operating the 126-unit Armond King Apartments at 9238 Gross Point Road in Skokie and administering the Housing Choice Voucher (HCV) program. As of February 2021, 266 HCVs were in use in Skokie's three Zip Codes (60076, 60077, and 60203).

Actions planned during the next year to address the needs to public housing

In fall 2015, the HACC began remodeling the private units, interior common areas, building exterior, and grounds of the Armond King Apartments. Multiple units were converted to accommodate disabled and sensory-impaired residents, including the conversion of 27 existing units to meet Uniform Federal Accessibility Standards (UFAS). This effort was a long-term investment; therefore, there are no plans during the next year to make improvements to public housing in Skokie.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The HACC has a community room, kitchen, and library for the residents to be involved in social, recreational, and/or personal enrichment activities. There is a large Russian population, so information is available in English and Russian. The on-staff Asset Manager is a resource for the residents as well.

Housing Choice Voucher Program participants have the opportunity to become future homeowners. Per the HACC's previous website:

REALIZE THE AMERICAN DREAM OF HOME OWNERSHIP

For most Americans, purchasing a home is the largest single investment they will ever make. Owning a home is a way to achieve economic self-sufficiency. When you own and properly maintain your home, you can be sure that you and your family will always have a decent, safe and sanitary place to live.

Your voucher can make owning a home affordable. Prepare now for home ownership: Set up and maintain a budget, live within your means, clean up your credit and save regularly.

GETTING STARTED

The Home ownership Option is intended for all eligible Housing Choice Voucher Program participants and you will receive all pertinent information when you engage our staff.

If you currently have a Housing Choice Voucher, your dream of home ownership is now within your reach. Please contact one of our [Family Self-Sufficiency] FSS and Home Ownership Coordinators ... to get started.

Homeownership Program

Serving Suburban Cook County

Eligibility Requirements

- Must be a first time homebuyer
- Have a gross annual income of at least \$17,160, not including welfare assistance. (Excluding elderly and disabled families.)
- Be continuously employed for 2 years. (Excludes elderly and disabled.)
- Not owe any debt to the HACC or any other Housing Authority.
- Attend a HACC Homeownership briefing
- Attend A HUD approved homeownership counseling session, which includes budgeting and credit counseling.
- Have at least 1% of the cost of down-payment.

For More Information:

Email: homeownership@thehacc.org
Call Homeownership Team
South Region - 312-568-6299 or 708-932-1386
North Region - 312-735-4059

Building Communities and Changing Lives.....



Alternate Source:

https://thehacc.org/wp-content/uploads/2016/06/Homeownership_Brochure_2018.pdf

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The HACC is not designated as troubled.

Discussion

The Village researched the homeownership program to understand how the program may benefit Housing Choice Voucher holders who live in Skokie.

Only active Housing Choice Voucher families are eligible to participate in the homeownership program, as long as they have completed an initial one-year lease term. Families on the waiting list do not qualify for the program.

In general, the home must be located within the HACC's jurisdiction. The family may purchase a home in a jurisdiction other than Cook County, provided the housing authority in the receiving jurisdiction operates a homeownership program for which the homeownership applicant qualifies.

The HACC provides information about the program to Housing Choice Voucher participants. Interested participants are invited to attend a homeownership orientation information session to learn about the eligibility requirements. Eligible participants choose their own real estate agents when the HACC approves them to begin the home buying process.

The total Housing Choice Voucher count remains the same; however, the "rental" voucher is converted to a "homeownership" voucher.

The Director of Human Services with the HACC oversees the homeownership program.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Village staff and public services providers will assist homeless and other special needs populations as needed.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Village Social Worker and other Human Services, Public Safety, and Public Works personnel will reach out to unsheltered homeless on an as-needed basis. The Homeless Protocol, established in 2014, will be followed, and care packages will be made available. Referrals to supporting services will be provided to interested homeless individuals, couples, and families.

Addressing the emergency shelter and transitional housing needs of homeless persons

The Health and Human Services Department will follow the Homeless Protocol. In addition, any individuals, families, families with children, veterans and their families, and unaccompanied youth, including those who are living with family or friends, will be assisted by the Health and Human Services Department staff to find shelter and support services that will help them ultimately find permanent housing.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The Health and Human Services Department will work with the Alliance to End Homelessness in Suburban Cook County and other services providers to help the homeless population make the transition to permanent housing and independent living, including shortening the duration of homelessness, facilitating access to affordable housing, and preventing the recurrence of homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The Health and Human Services Department will work with local and regional service providers and local school districts to address issues such as homelessness prevention and the needs of the special needs population, including housing, health, social, employment, education, and youth services.

Discussion

Village staff will continue to monitor the homeless and special needs populations on their needs, and amend the Homeless Protocol or other administrative policies when necessary.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The housing market and inventory of conditions in Skokie provide a number of constraints to the provision of affordable housing, which include the following:

1. **Availability of Land.** There is virtually no land available for new housing development.
2. **Cost of Housing.** Aside from persons receiving housing subsidies, many low-income residents are paying in excess of what is considered affordable for their income range.
3. **Utilization of Zoning Allowances.** The Village of Skokie Zoning Ordinance accommodates increased densities for planned developments and has progressive group home and community live-in residence provisions; however, cost-effective redevelopment opportunities for the type of dense, multi-family housing that may begin to address the housing needs of low/moderate-income households are extremely limited.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In July 2015, the Village worked with the Regional Transportation Authority (RTA) and an Urban Land Institute (ULI) developer panel on the issues and opportunities in the neighborhoods within 2,000 feet of the Oakton-Skokie CTA Station, including all or portions of three of the Census Block Groups that have $\geq 51\%$ low/moderate-income residents. The outcome of this effort included goals, objectives, and strategies for reinvesting in Skokie Boulevard and the neighborhoods. Issues to consider include:

Skokie Boulevard

- Consider workforce or blended affordable/tax credit housing along the Skokie Boulevard corridor to encourage multifamily housing
- Encourage mixed-use developments south of Madison Street, while staying open/receptive to other commercial development opportunities.

Winnebago Park and Tecumseh Park Neighborhoods

- Encourage the rehabilitation of the 2, 3, and 4-flats, as the housing stock is solid
- Seek out or solicit developers to acquire multiple apartment buildings and offer a master lease to incoming international IS+TP companies. A master lease can accommodate new employees looking for housing near work, and this concept will encourage the rehabilitation and upkeep of multiple properties in these neighborhoods.

R5 Transit Area Housing Zoning Regulations

- Adopt the draft R5 zoning district regulations to increase the allowable density in existing multifamily neighborhoods

Oakton Street Corridor (from CTA Station to Floral Avenue)

- Focus on attracting multifamily apartment or mixed-use development at each end of the corridor to create gateways and a walkable Transit-Oriented Development (TOD) district along Oakton Street. The Crafty Beaver site has the greatest redevelopment opportunity in the Downtown area.

St. Peter School Site (Lincoln Avenue and Niles Center Road)

- Consider encouraging the archdiocese to issue a request for qualifications (RFQ) to solicit interest in rehabilitating part of the existing school site to be loft-style rental apartments.

Discussion regarding tax policies affecting land, fees, and charges are expected to remain unchanged; however, these items and policies affecting the return on residential investment may be considered in future program years.

Discussion

The Village will continue to support local organizations in their efforts to maintain or create affordable units for existing and future Skokie residents, including the conversion of units to eliminate barriers to ADA-accessibility.

AP-85 Other Actions – 91.220(k)

Introduction

The following actions will be undertaken by the Village in an attempt to identify obstacles to meeting underserved needs and propose actions to overcome those obstacles, foster and maintain affordable housing, evaluate and reduce lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination.

Actions planned to address obstacles to meeting underserved needs

The Village plans to fairly distribute CDBG funding to organizations who will attempt to address the obstacles in meeting the underserved needs of the community.

Actions planned to foster and maintain affordable housing

In addition to funding the Home Improvement Program with CDBG funding, on May 1, 2016, the Department of Community Development increased the limits on the Home Improvement Program to \$12,000 for all repair, maintenance, and emergency improvement needs. The payback terms of the 15-year agreements are 100% payback for the first 5 years, drop to 50% in Year 6, then drop 5% each year for the next 10 years.

Also, since 2016, the moderate-income (80% of Median Family Income, or MFI, for the Chicago-Joliet-Naperville, IL, Metropolitan Area) households will be eligible for the grant program in lieu of the loan interest subsidy. This limited-time arrangement will continue to be monitored prior to offering grants to moderate-income households on a permanent basis.

Other projects and activities planned to foster and maintain affordable housing for Program Year 2021 include improvements to two group homes (CILAs) and improvements to three or four buildings with a total of 14 to 18 affordable apartment units, plus funding staff support services for nights of care for neglected and runaway youth. In addition, funding has been budgeted for the Village's Neighborhood Enhancement Program (formerly known as the affordable housing initiative), established in PY19.

In 2021, the Village will continue working toward addressing the issues and implementing the opportunities identified in the Urban Land Institute (ULI) developer panel summary report.

Actions planned to reduce lead-based paint hazards

The current understanding of the Skokie Health and Human Services Department as it pertains to high Blood Lead Levels (BLLs) in children are cultural practices or lead sources outside of Skokie, and not necessarily the paint found in Skokie homes. The Skokie Health Department will continue to monitor the Lead-Based Paint (LBP) issue, and if there is a case for further action, the existing procedures will be reviewed and amended as needed. In the interim, the Skokie Health Department plans to educate residents on potential sources of lead, such as the eyeliner known as "Kohl" or "Surma" which is applied to infants in certain immigrant communities. Per the *Illinois Lead Program 2017 Annual Surveillance Report*, an estimated 84% of Skokie's housing stock is was built prior to 1978. Of the 739 Skokie children <3 years of age had their BLLs tested, and 0.4% had levels $\geq 10\mu\text{dL}$ and 1.5% had levels $\geq 5\mu\text{dL}$.²

In addition, the Community Development Department will continue to monitor lead levels in CILAs and homes participating in the Home Improvement Program where paint disturbance will occur or there are deteriorating paint conditions.

Both departments will continue to work together as-needed when lead-based paint health issues are potentially

² <http://www.dph.illinois.gov/sites/default/files/publications/lead-surveillance-report-2017-20.pdf>

caused by poor property maintenance.

Actions planned to reduce the number of poverty-level families

The Village will work toward maintaining or increasing affordable housing, providing a stable base environment from which to work. In addition, the Village's Economic Development Division is making strides to grow the Village's economy by working to redevelop vacant properties and commercial spaces, attracting new businesses to Skokie, and supporting the Illinois Science + Technology Park. Job (and employer) training is another initiative to ultimately improve the socioeconomic status of low/moderate-income families and individuals, including disabled individuals.

Most if not all the economic development activities will be accomplished by utilizing several funding sources including the Village's Economic Development Fund, tax increment finance (TIF), and local funding, with little to no CDBG funding.

Actions planned to develop institutional structure

Village staff will provide technical assistance to subrecipients throughout the program year, including on-site or Zoom.us-based pre-construction meetings, quarterly reporting assistance, and on-site or desktop monitoring.

Since the Village's 2014 and 2017 HUD monitoring visits, plus interim Davis-Bacon monitoring visits, policies and procedures related to grant management continue to be reviewed, updated as needed, and documented in the CDBG procedures manual. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences.

Actions planned to enhance coordination between public and private housing and social service agencies

In addition to the aforementioned technical assistance and monitoring activities, Health and Human Services staff will continue to collaborate with Community Development staff and reach out to housing and social services agencies as needed.

Discussion

The Village is committed to making Skokie a better place to live, work, and play for all residents, workers, and employers. The activities listed above will enhance this effort for low/moderate-income residents, households, and neighborhoods.

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Community Development Department staff is responsible for ensuring program compliance, including plan preparation, administration, and reporting.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table (Table 7 – Project Information). The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$7,149
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	0
5. The amount of income from float-funded activities	0
Total Program Income	\$7,149

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income	99.99

Discussion

The Village's program income is generated by sales of homes improved or repaired through the Home Improvement Program and are sold within 15 years of their improvement or repair. This funding will continue to be repurposed in the CDBG program.

Appendix - Alternate/Local Data Sources

1	Data Source Name Point in Time Count 2019
	List the name of the organization or individual who originated the data set. Alliance to End Homelessness in Suburban Cook County
	Provide a brief summary of the data set. Point-in-Time (PIT) for all of suburban Cook County
	What was the purpose for developing this data set? To document the number of homeless and the types homeless persons
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? It documents all of suburban Cook County area covered by the Continuum of Care
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? December 2019 (with some non-PIT updates in October 2018 - September 2019)
	What is the status of the data set (complete, in progress, or planned)? Complete; ongoing. HUD has granted the Alliance an exemption to perform a point-in-time count for 2021 due to COVID-19.
2	Data Source Name American Community Survey (ACS)
	List the name of the organization or individual who originated the data set. United States Census Bureau
	Provide a brief summary of the data set. Five-year averages of demographic data
	What was the purpose for developing this data set? To understand the population and economic characteristics of Skokie, Illinois, and United States
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide and Census Block Group data for the Village of Skokie, plus overall data for the State of Illinois and the United States
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2011-2015
	What is the status of the data set (complete, in progress, or planned)? Complete; ongoing
3	Data Source Name Housing Authority of Cook County (HACC), Village- and County-wide data
	List the name of the organization or individual who originated the data set. HACC
	Provide a brief summary of the data set. Public housing and Housing Choice Voucher data for the Village of Skokie and Cook County
	What was the purpose for developing this data set? To understand the demographic characteristics of public housing and Housing Choice Vouchers
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide and County-wide
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? Current as of February 2021
	What is the status of the data set (complete, in progress, or planned)? Complete; ongoing

4	Data Source Name Illinois Department of Public Health Blood Lead Levels
	List the name of the organization or individual who originated the data set. Illinois Department of Public Health
	Provide a brief summary of the data set. Blood Lead Levels (BLLs) for Skokie children
	What was the purpose for developing this data set? To understand number of children with BLLs of 5-9 micrograms per deciliter and 10 micrograms per deciliter
	How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? The data is State-wide; however, only the Skokie data was analyzed
	What time period (provide the year, and optionally month, or month and day) is covered by this data set? January through December 2017
	What is the status of the data set (complete, in progress, or planned)? Complete; ongoing
	5
Data Source Name Low-Income Data by Census Block Group (https://www.hudexchange.info/onecpd/assets/File/ACS-2015-Low-Mod-Summarized-All-2019.xlsx)	
List the name of the organization or individual who originated the data set. HUD	
Provide a brief summary of the data set. Percentage of low-income residents per Census Block Group	
What was the purpose for developing this data set? To determine low/moderate-income areas eligible for CDBG funding	
How comprehensive is the coverage of this administrative data? Is data collection concentrated in one geographic area or among a certain population? Village-wide, broken down to the Census Block Group level	
What time period (provide the year, and optionally month, or month and day) is covered by this data set? 2011-2015 ACS	
What is the status of the data set (complete, in progress, or planned)? Complete	