



**VILLAGE OF
SKOKIE**

CAPER
2020 Consolidated Annual Performance and Evaluation Report

FOR

**COMMUNITY DEVELOPMENT BLOCK
GRANT**

SUBMITTED TO THE
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

PROGRAM YEAR 2020
(MAY 1, 2020 – APRIL 30, 2021)

Prepared by the Village of Skokie
Community Development Department
5127 West Oakton Street
Skokie, Illinois 60077

July 29, 2021

Data entry must be confirmed
before the CAPER can be started
in IDIS.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Village of Skokie has officially begun its 2020-2024 Strategic Plan vision, goals, and objectives of its five-year Consolidated Plan and one-year Action Plan.

Projects that warranted an extension to be requested and granted include:

***Affordable Housing Initiative/Neighborhood Enhancement Program.** (PY19 and PY20) Village staff is in the midst of a pilot program to improve a small group of townhomes or condominiums owned and occupied by income-eligible households, but may also include renters leasing from condo owners. Due to the nature of the effort, COVID-19, and the need to reach out to prospective participants, including coordinating multiple households, extensions have been granted.*

***Turning Point.** (PY20) ADA accessibility ____*

***SHORE.** (PY20) HVAC ____*

***Asian Human Services.** (PY20) Electrical ____*

The remaining construction and rehabilitation projects, including Turning Point's HVAC replacement, Search's ADA accessible ramp with landing, Orchard Village's electrical service upgrades, and AHS' exhaust fan replacement projects, plus the Village's street resurfacing and sidewalk replacement projects, were completed by the end of PY20. In addition, the PY19 Home Improvement Program was closed out, and the project that received an extension – CJE SeniorLife's senior center upgrades – was completed during PY20.

The Village's Home Improvement Program is an ongoing activity, as repairs to owner-occupied homes are needed year-round, so the PY20 project will remain open until all funding is expended, ensuring a continuous funding source.

Twelve organizations, including the Village's Social Worker position, received CDBG public services funding. Eleven CDBG public service activities were completed by the end of PY20. The 12th activity, the Assyrian Family Health Alliance part-time interpretation and phlebotomist position, was canceled due to the relocation of the organization to Arizona in summer 2020.

A portion of the planning funds to meet housing initiatives for the upcoming five-year Consolidated Plan via the Regional Assessment of Fair Housing (AFH) were spent. Since these funds are subject to the 20% administration cap, the funds initially reserved for this activity will be spent on public facilities expenses in a future program year and funds have been budgeted in the administration cap to enable final payment during PY21.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Spent Source / Amount	Indicator	Unit of Measure	PY20-24 Strategic Plan			PY20 Program Year		
					Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Capital Improvements: Improve Facilities										
Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: see below	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted (TPoint, SHORE, CJE 19, Search, Orchard, AHS)	—	— +	—%	7	4	50.00%
Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: \$—	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted (Search, Orchard)	—	— +	—%	3	3	100.00%
Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: \$—	Facade treatment/business building rehabilitation	Business (TPoint, SHORE, CJE 19, AHS)	—	— +	—%	4	1	25.00%
Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: \$0	Rental units rehabilitated	Household Housing Unit (HODC)	—	—	—%	11	11	100.00%
Py20-24 Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: \$0	Housing for Homeless added	Household Housing Unit	0	0	-	0	0	-
Capital Improvements: Improve facilities ...	Public Housing Non-Homeless Special Needs	CDBG: \$0	Housing for People with HIV/AIDS added	Household Housing Unit	0	0	-	0	0	-
...										

Goal	Category	Spent		Unit of Measure	PY20-24 Strategic Plan			PY20 Program Year		
		Source / Amount	Indicator		Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
<i>Capital Improvements: Improve Public Infrastructure</i>										
Capital Improvements: Improve public infra ...	Non-Housing Community Development	CDBG: \$___	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted (Street Resurfacing)	___	___	___%	___	___	___%
Capital Improvements: Improve public infra ...	Non-Housing Community Development	CDBG: \$___	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted (50/50 Sidewalk)	___	___	___%	___	___	___%
<i>Capital Improvements: Make Housing Affordable, Accessible, and Sustainable</i>										
Capital Improvements: Make housing affordable ...	Affordable Housing	CDBG: \$___	Rental units rehabilitated	Household Housing Unit (HODC)	___	___	___%	___	___	___%
Capital Improvements: Make housing affordable ...	Affordable Housing	CDBG: \$___ \$___ \$___	Homeowner Housing Rehabilitated	Household Housing Unit (HIP 19/20, NEP 19/20)	___	___ + _____ ___	___%	___	___	___%
<i>Planning and Administration: Conduct Planning and Administration Activities</i>										
Planning and Administration: Conduct planning ...	Planning and Administration	CDBG: \$___	Other	Other (Planning and Administration)	0	0	-	0	0	-

Goal	Category	Spent		Unit of Measure	PY20-24 Strategic Plan			PY20 Program Year		
		Source / Amount	Indicator		Expected - Strategic Plan	Actual - Strategic Plan	Percent Complete	Expected - Program Year	Actual - Program Year	Percent Complete
Services: Provide Financial Assistance for Programs and Services										
Services: Provide financial assistance ...	Non-Homeless Special Needs	CDBG: \$___	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted (VOS, JCFS, AHS, Meals, Assyrian, MFS, PEER, Advocacy, NSSC, YOU, Open)	___	___ + ___	___%	___	___	___%
Services: Provide financial assistance ...	Non-Homeless Special Needs	CDBG: see above	Homeless Person Overnight Shelter	Persons Assisted (Harbour)	___	___	___%	___	___	___%

Table 1 - Accomplishments – Program Year & Strategic Plan to Dates

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Consistent with prior program years, the Village's use of CDBG funding distribution is conceptually broken down as: 65% public facilities and infrastructure, 15% public services, and 20% program administration activities. The Village has three capital improvements goals:

1. Ensure housing is affordable, accessible, and sustainable. ___ (___) owner-occupied homes were improved via the Village's Home Improvement Program, utilizing PY19 and PY20 funds. The remaining PY20 balance will be carried forward and used during PY21.
2. Improve infrastructure. Approximately ___ residents of Census Block Group ___ are now experiencing improved, resurfaced streets through the Village's street resurfacing program. ___ (___) homeowners received financial assistance for their 50% cost share of public sidewalk square replacements during PY20.
3. Improve facilities. An affordable apartment building with 11 units had had a security system installed, improving the safety and security for its occupants. In addition, a mental health facility has 1 new HVAC unit, benefitting ___ Skokie residents; ___; ___; and ___.

The Village has one services goal:

Provide financial assistance for programs and services. Supported organizations provided counseling, supportive, and referral services; child and youth services; services that enabled seniors to "age in place"; special needs services; health care services, including dental and home-delivered meals; interpretation services with multilingual staff; and housing-related services by addressing issues such as homelessness prevention and tenant/landlord mitigation.

Finally, the Village has one planning and administration goal:

Conduct planning and administration activities. Village staff regularly contacted subrecipients, including activities such as agreement preparation and execution, quarterly reporting, reimbursement processing, monitoring, and on-site (or remote) pre-construction meetings and post-construction administration. Additional activities included meeting with members of other north suburban CDBG entitlement communities, working on creating consistent monitoring and reporting activities ... especially for subrecipients that receive funding from multiple entitlement communities.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG
White	
Black or African American	
Asian	
American Indian or Alaskan Native	
Native Hawaiian or Other Pacific Islander	
Asian & White	
Black/African American & White	
Other multi-racial	
Total	
Hispanic	
Not Hispanic	

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Skokie is a racially and ethnically diverse community, and it is reflected in the resident data above. Per the PR23 report, a total of ___ Skokie residents, including ___ Hispanic persons, and ___ households, including ___ Hispanic households, were served during PY20.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG		615,253 entitlement + 50,000 unallocated + 8,335 program income = \$673,588	\$___

Table 3 – Resources Made Available

Narrative

The "Resources Made Available" (\$673,588) is the original entitlement for PY20. In addition, previously unallocated funds were made available to support projects such as ____. The "Amount Expended During Program Year: Program Year 2020" (\$___) is shown on Line 15 of the PR26 report.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Low/Moderate-Income Areas (PY20)	___	___	VOS Street Resurfacing
Skokie (PY20)	___	___	All other CDBG projects

Table 4 – Identify the geographic distribution and location of investments

Narrative

The Village spent ___% of its PY20 entitlement allocation on a street resurfacing project in one low/moderate-income-eligible neighborhood. The neighborhoods of focus was bound by:

- (8077-1) ___

The remaining funds supported persons, households, businesses, and planning/administration activities during PY20, or will be carried forward support activities that will be completed in PY21.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

The Village's CDBG funding that was awarded to public services subrecipients covered a small fraction of their operating expenses, both to Village residents and to their respective coverage areas. Public facilities subrecipients were expected to provide a minimum 25% match toward their construction and rehabilitation projects, and some had a cost share that exceeded 25% once the budget was finalized.

Village-related activities all had funding matches as well. Street resurfacing, the social worker position, and the planning and administration staff had cost shares sourced by the Village's general fund. Street resurfacing was also supported by the motor fuel tax (MFT) and the local fuel tax (LFT).

The only publicly-owned land within the Village's jurisdiction that was used to address the needs identified in the plan was existing public right-of-way.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	___	___
Number of Non-Homeless households to be provided affordable housing units (Home Improvement, Neighborhood Enhancement)	___	___
Number of Special-Needs households to be provided affordable housing units (Search, Orchard Village, HODC)	___	___
Total	___	___

Table 5- Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	___	___
Number of households supported through The Production of New Units	___	___
Number of households supported through Rehab of Existing Units	___	___
Number of households supported through Acquisition of Existing Units	___	___
Total	___	___

Table 6 - Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

The number of non-homeless affordable housing units participating in the Home Improvement Program was ___ (with PY19 and PY20), above/at/below the ___ projected per year for the five-year Consolidated Plan term. This program is very much in demand; however, not everyone is eligible, as prospective recipients are turned away due to their household incomes exceeding income requirements.

The remaining ___ affordable housing units are HODC (11 units) and Community Integrated Living Arrangement (CILA) facilities (3 units).

Discuss how these outcomes will impact future annual action plans.

The one-year total number of households participating in the Home Improvement Program was ___ greater/fewer than expected. The Village will continue to support these households so their homes remain affordable and can support their occupants to live and age-in-place.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Persons Served	CDBG Actual	HOME Actual
Extremely Low-income	___	___
Low-income	___	___
Moderate-income	___	___
Total	___	___

Table 7 – Number of Households Served

Narrative Information

A total of ___ households, with a total of ___ occupants/residents, received housing assistance with CDBG funding via the Home Improvement Program, affordable housing, and CILA projects. All units were occupied by income-eligible households, exceeding the minimum 51% low/moderate-income requirement.

The Village does not directly receive HOME funds; therefore, no data is provided.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The Health and Human Services Department refers homeless persons in need of assistance to a shelter in neighboring Evanston, Illinois, and other homeless service providers throughout the Chicago region. The Department also provides short-term, emergency lodging and rental assistance through an Emergency Fund, and provides families with other forms of monetary and food assistance through the Community Giving program.

Addressing the emergency shelter and transitional housing needs of homeless persons

Homeless prevention is the Village's primary approach to homelessness. A homeless person protocol was established on September 29, 2014.

Introduction

The Village of Skokie is committed to lending support to those who are homeless. This Homeless Protocol has been developed to help ensure that homeless individuals are treated respectfully and appropriately and are not discriminated against on the basis of their current circumstance. This protocol aims to assist homeless people to receive services as they need, or request them. It is important that Village employees provide consistent service when responding to the issue of homelessness.

The purpose of establishing a protocol is to provide guidelines for the interactions between Village employees and homeless people in public places. The Village of Skokie acknowledges that, like all other members of the public, homeless people have the right to be in public spaces and to participate in public events while at the same time respects the right of local communities to safe and peaceful environments.

Instructions

If a homeless person seeks assistance from an employee of the Village of Skokie, such as looking for shelter information, or other information pertaining to help, that person can be directed to the Village of Skokie's Human Services Division. The [Health and Human Services Department] will provide information on shelters, a care package and other services during regular business hours, 8:30 a.m. – 5:00 p.m.*

Should a homeless person seek assistance after regular business hours, public safety personnel are equipped to respond. Human Services staff provide the Police Department with homeless care packages complete with information on shelters.

When possible, the Police Department may provide transportation to the nearest Chicago Police Station or hospital, where the homeless person can request transport to a city shelter. There may be a two-plus hour wait for the Chicago police transportation.

** Care packages may include, but are not limited to: one \$5 McDonald's gift certificate, one bar of soap, one toothbrush and small tube of toothpaste, deodorant, shampoo, one pair of socks, and a list of area resources, including shelters.*

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

A Village Social Worker was involved in the development of the Cook County Continuum of Care Strategic Plan for services to the homeless and those at risk of becoming homeless. The Strategic Plan listed the following purposes of the Continuum of Care:

- Promoting a philosophy of 'Housing First' for all homeless persons with a vision for the elimination of homelessness in Suburban Cook County.
- Formulating plans consisting of goals, strategies, and projects that address the continuum of supportive services and housing needs of people who are homeless and those who are at-risk of homelessness.
- Providing communication and coordination of services to the homeless population across the suburban area.
- Facilitating the grant application process for funds dealing with Super Notice of Funding Availability (SuperNOFA) and other grants related to homelessness issues.

The Association of Homeless Advocates of the Northern District (AHAND) is the regional section of the Task Force that includes Skokie. The organization prioritizes the distribution of funding for homelessness programming in the region. By actively participating in the organization, the Village can refer residents for services through programs in other participating communities. AHAND helps the Village maintain connections with the area organizations that provide prevention funds and other financial assistance. Because of this connection, the Village remains up-to-date on who receives funding and how people can apply. The Village often assists with that process in terms of Case Management. During regular regional meetings, the participating communities share information on available shelter space and other programming availability. In this way, regional resources can be more efficiently and effectively maximized.

The Local Area Network (LAN) coalition is comprised of school social workers and employees of the Village's local non-profit organizations. This group no longer receives allocations of funding through the Illinois Department of Children and Family Services (DCFS) to provide assistance to families with the intention of stabilizing at-risk issues for children.

The Village also makes referrals to assist in obtaining clothing and furniture when families are in crisis.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Most homeless assistance in Skokie is of a preventive nature as opposed to direct services to someone without a residence; however, The Harbour helps homeless youth transition into permanent housing and independent living.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

The Village, along with Cook County and other entities, provided financial assistance to the Housing Authority of Cook County's (HACC's) for its modernization of the 126-unit Armond King Apartments building during PY16.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The Armond King Apartments has a community room, kitchen, and library for the residents to be involved in social, recreational, and/or personal enrichment activities. There is a large Russian population, so information is available in English and Russian. The on-staff Asset Manager is a resource for the residents as well.

Housing Choice Voucher Program participants have the opportunity to become future homeowners. Per the HACC's website (https://thehacc.org/wp-content/uploads/2016/06/Homeownership_Brochure_2018.pdf):

REALIZE THE AMERICAN DREAM OF HOME OWNERSHIP

For most Americans, purchasing a home is the largest single investment they will ever make. Owning a home is a way to achieve economic self-sufficiency. When you own and properly maintain your home, you can be sure that you and your family will always have a decent, safe and sanitary place to live.

Your voucher can make owning a home affordable. Prepare now for home ownership: Set up and maintain a budget, live within your means, clean up your credit and save regularly.

GETTING STARTED

The Home ownership Option is intended for all eligible Housing Choice Voucher Program participants and you will receive all pertinent information when you engage our staff.

If you currently have a Housing Choice Voucher, your dream of home ownership is now within your reach. Please contact one of our Family Self-Sufficiency (FSS) Program and Home Ownership Coordinators ... to get started.

Actions taken to provide assistance to troubled PHAs

The HACC is not designated as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

In July 2015, the Village worked with the Regional Transportation Authority (RTA) and an Urban Land Institute (ULI) developer panel on the issues and opportunities in the neighborhoods within 2,000 feet of the Oakton-Skokie CTA Station, including all or portions of three of the Census Block Groups that have $\geq 51\%$ low/moderate-income residents. The outcome of this effort included goals, objectives, and strategies for reinvesting in Skokie Boulevard and the neighborhoods. Issues to consider include:

Skokie Boulevard

- Consider workforce or blended affordable/tax credit housing along the Skokie Boulevard corridor to encourage multifamily housing
- Encourage mixed-use developments south of Madison Street, while staying open/receptive to other commercial development opportunities.

Winnebago Park and Tecumseh Park Neighborhoods

- Encourage the rehabilitation of the 2, 3, and 4-flats, as the housing stock is solid
- Seek out or solicit developers to acquire multiple apartment buildings and offer a master lease to incoming international IS+TP companies. A master lease can accommodate new employees looking for housing near work, and this concept will encourage the rehabilitation and upkeep of multiple properties in these neighborhoods.

R5 Transit Area Housing Zoning Regulations

- Adopt the draft R5 zoning district regulations to increase the allowable density in existing multifamily neighborhoods

Oakton Street Corridor (from CTA Station to Floral Avenue)

- Focus on attracting multifamily apartment or mixed-use development at each end of the corridor to create gateways and a walkable Transit-Oriented Development (TOD) district along Oakton Street. The Crafty Beaver site has the greatest redevelopment opportunity in the Downtown area.

St. Peter School Site (Lincoln Avenue and Niles Center Road)

- Consider encouraging the archdiocese to issue a request for qualifications (RFQ) to solicit interest in rehabilitating part of the existing school site to be loft-style rental apartments.

Discussion regarding tax policies affecting land, fees, and charges are expected to remain unchanged; however, these items and policies affecting the return on residential investment may be considered in future program years. Prospective developers who approach the Village with their mixed-use or residential development ideas are encouraged to include affordable units before they proceed through the development approval process.

From a transportation perspective, the Village received a technical assistance grant from the Active Transportation Alliance to prepare a Complete Streets Policy (approved March 2016) and provide implementation guidance through September 2017. The Village will approach transportation improvements and projects as opportunities to create safer and more accessible streets and corridors for users of all ages and abilities, with an emphasis on prioritizing the needs of pedestrians, bicyclists, and transit users. This will facilitate lower transportation costs and options for employment access.

The Village will continue to support local organizations in their efforts to maintain or create affordable units for existing and future Skokie residents, including the conversion of units to eliminate barriers to ADA-accessibility.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The Village has distributed, and will continue to fairly distribute, CDBG funding to organizations who will attempt to address the obstacles in meeting the underserved needs of the community.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j) – (different heading in IDIS)

The current understanding of the Skokie Health Department as it pertains to high Blood Lead Levels (BLLs) in children are cultural practices or lead sources outside of Skokie, and not the paint found in Skokie homes. The Skokie Health Department will continue to monitor the Lead-Based Paint (LBP) issue, and if there is a case for further action, the existing procedures will be reviewed and amended as needed. In the interim, the Skokie Health Department plans to educate residents on potential sources of lead, such as the eyeliner known as “Kohl” or “Surma” which is applied to infants in certain immigrant communities.

In addition, the Community Development Department has monitored and will continue to monitor lead levels in homes participating in the Home Improvement Program where paint disturbance will occur or there are deteriorating paint conditions. This year, paint disturbance was expected for ___ of the owner-occupied homes, ___ CILA, and the CJE SeniorLife senior center. A state licensed lead inspector tested most buildings. A presumed benefit was assumed for the senior center; therefore, lead-safe best practices were used. Remediation was necessary for ___ owner-occupied homes and ___ CILA, and the remediation activities were included as part of the project activities.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Village has maintained, and will continue to work toward maintaining or increasing, affordable housing, providing a stable base environment from which to work. In addition, the Village’s Economic Development Services Division is making strides to grow the Village’s economy by working to redevelop vacant properties and commercial spaces and attracting new businesses to Skokie.

Most if not all the economic development activities will be accomplished by utilizing several funding sources including the Village’s Economic Development Fund, tax increment financing (TIF), and local funding, with little to no CDBG funding. Due to COVID-19, CDBG-CV funding may support eligible local businesses should Small Business Administration (SBA) or other funding sources not be available to Skokie businesses in need.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Village staff provided, and will continue to provide, technical assistance to subrecipients throughout the program year, including on-site pre-construction meetings and quarterly reporting assistance.

Since the Village’s 2014 HUD monitoring visit, policies and procedures related to grant management have been monitored, updated as needed, and documented in the CDBG procedures folder. CDBG administration staff will continue to look for operational efficiencies and attend relevant training and conferences. In addition, Skokie has worked with CDBG staff from Arlington Heights, Des Plaines, Evanston, Hoffman Estates, Mount Prospect, Palatine, Schaumburg, and others, as we look to establish consistent reporting and procedures, enabling organizations that serve two or more of our communities to efficiently run their programs that receive CDBG funding.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

In addition to the aforementioned technical assistance and monitoring activities, Community Development, and Public Health and Human Services, staff members have collaborated, and will continue to collaborate, with each other and reach out to housing and social services agencies as needed.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The Village is committed to making Skokie a better place to live, work, and play for all residents, workers, and employers. The activities listed above will enhance this effort for low/moderate-income residents, households, and neighborhoods, and the community and the region as a whole.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures that will be used to monitor activities carried out in furtherance of the plan and will be used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and comprehensive planning requirements

The Village monitors subrecipients on a quarterly basis. In addition, public facilities projects involve pre-construction meetings, where CDBG-related administration and expectations are explained verbally to the contractor and subrecipient staff, payroll processing, etc. Finally, public services subrecipients receive further monitoring when they are new to the program, have new staff, and/or possible discrepancies are found in their quarterly reporting.

Citizen Participation Plan 91.105(d); 91.115(d)

Citizen Participation Plan 91.105(d); 91.115(d) – (different heading in IDIS)

Description of the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Village of Skokie provides frequent notices, publishes all required legal advertisements, and conducts at least four public hearings every year. Public hearings for PY20 were conducted on December 16, 2019, and January 6, February 3, and March 2, 2020. No citizen comments were received during the PY20 public hearings regarding the Consolidated Plan, Action Plan, or CDBG programs/activities.

In preparation for the five-year Consolidated Plan, online surveys and round table discussions with local organizations were conducted in summer 2019, providing additional long-range input for the next five years.

A substantial amendment public hearing for the Citizen Participation, PY15-19 Consolidated, and PY19 Action Plans was held on June 15, 2020, to support Skokie's CDBG-CV funding distribution. The CDBG-CV plans were submitted to HUD on June 25, 2020. A second substantial amendment public hearing for the PY15-19 Consolidated and PY19 Action Plans was held on October ____, 2020, to support Skokie's CDBG-CV3 funding distribution. The CDBG-CV3 plans were submitted to HUD on ____, 2020. Reporting for these activities is expected to be a separate future CAPER based on forthcoming HUD guidance.

A legal notice requesting public input on this CAPER was published on June 17, 2021. The 30-day comment period began on June 18, 2021, and ended at 5:00 p.m. on July 26, 2021. The draft CAPER was available online at www.skokie.org/1073/CAPER. Written comments may be submitted by these three methods: email to carrie.haberstich@skokie.org; or mail to Village of Skokie, Carrie Haberstich, Planner/CDBG Administrator, 5127 Oakton Street, Skokie, IL, 60077; or via the Village's dropbox located by the public entry to Village Hall. Village staff will respond within 15 days of receipt of written comments.

To-date, no written or verbal citizen comments have been received. If any comments are received, they will be forwarded to HUD accordingly.

LEGAL NOTICE OF PUBLIC HEARING

In compliance with Section 104(d) of the Housing and Community Development Act of 1974 and U.S. Department of Housing and Urban Development (HUD) regulations at 24 CFR 570, the Village of Skokie has completed the CAPER for Program Year 2020 of the Community Development Block Grant (CDBG) program.

Copies of the draft CAPER will be available for public review beginning Friday, June 18, 2021, at www.skokie.org/1073/CAPER. Hard copies available upon request. All comments or concerns should be made in writing to the contact person below by Monday, July 26, 2021, by 5:00 p.m. Village staff will respond to all written comments received from the public within 15 days, where practicable, and will incorporate them into the final report to HUD.

Submit written comments by these three methods: email to carrie.haberstich@skokie.org; or mail to Village of Skokie, Carrie Haberstich, Neighborhood Services Manager, 5127 Oakton Street, Skokie, IL, 60077; or via the Village's dropbox located by the public entry to Village Hall.
6/17/2021 6974936

CAPER Notice
Skokie Review, Thursday, June 17, 2021

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Minimal changes have been made to the standard CDBG program objectives from PY15-19 to PY20-24, with the addition of a focus on Universal Design Standards for accessibility.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

N/A