



Village of Skokie APPEARANCE COMMISSION APPLICATION

Community Development Department - Building & Zoning Division
5127 Oakton St. Skokie, IL 60077
Phone 847/933-8223 Fax 847/933-8230

The Appearance Commission meets the 2nd Wednesday of each month at 7:30 p.m.

Until further notice, applications will only be accepted in a PDF format.

APPLICATION DATE: _____

APPLICATION TYPE (Please check all that apply):

New Construction 1st Floor Addition 2nd Floor Addition Façade Signage Other

LAND USE:

Single Family Residential Multifamily Residential Mixed Use Commercial Industrial Other

SUBJECT ADDRESS: _____

OWNER INFORMATION:

Please print legibly.

NAME(S): _____

ADDRESS: _____ CITY, STATE ZIP: _____

PHONE#: _____ EMAIL: _____

AGENT/PETITIONER INFORMATION (if other than owner):

NAME(S): _____ DAYTIME PHONE #: _____

ADDRESS: _____ CITY, STATE ZIP: _____

EMAIL: _____ SIGNATURE: _____

Please submit the following PDFs to appearance@skokie.org to complete your digital-only application:

1. Elevations, floor plans, and site plans. The drawings should be in an 11" x 17" PDF format to a common architectural scale ($\frac{1}{4}$ " = 1'-0" preferred). If the file size is greater than 5MB, multiple emails are allowed. Ensure "Appearance Commission PDF" and the project's property address are in the subject line of the email.
2. Completed Zoning Information Worksheet (residential projects only)
3. Photographs (all sides of the subject building and the fronts of neighboring buildings)
4. Excerpts of brochures and/or cut sheets of new materials and colors proposed for the project. Matching existing materials and colors can be confirmed with the submitted photographs.
5. Plat of Survey

*** The Building, Zoning, & Property Standards Division will not take in or hold material or color samples.

*** Visit <https://www.skokie.org/357/Appearance-Commission> to access the staff report prior to the meeting.

Fee Schedule

Residential Site (new) ...	\$100 plus \$50.00 per unit
Non-Residential Site* (new) ...	\$100 plus \$50.00 per 1,000 square feet (based on square footage of building)

* Any non-residentially zoned site (Business, Industrial, Mixed-Use districts)

Any Other Appearance Review (Additions, Façade, Sign Package, etc.) ... \$50.00

If you have already paid for a preliminary plan review there is no charge.

For Office Use Only:

Case Number _____ Meeting Date _____

Acct # NR Amt \$ _____ Cash / Credit Card/ Check # _____

Any required fees or monies owed by the applicant to the Village must be paid as a condition of approval.

**2022 Appearance Commission
Meeting Dates**

**Skokie Village Hall, 5127 Oakton Street, Skokie, Illinois 60077
Council Chambers
7:30 PM**

Date of Meeting	Submittal Deadline
Wednesday, January 12, 2022	Wednesday, December 29, 2021
Wednesday, February 9, 2022	Wednesday, January 26, 2022
Wednesday, March 9, 2022	Wednesday, February 23, 2022
Wednesday, April 13, 2022	Wednesday, March 30, 2022
Wednesday, May 11, 2022	Wednesday, April 27, 2022
Wednesday, June 8, 2022	Wednesday, May 25, 2022
Wednesday, July 13, 2022	Wednesday, June 29, 2022
Wednesday, August 10, 2022	Wednesday, July 27, 2022
Wednesday, September 14, 2022	Wednesday, August 31, 2022
Wednesday, October 12, 2022	Wednesday, September 28, 2022
Wednesday, November 9, 2022	Wednesday, October 26, 2022
Wednesday, December 14, 2022	Wednesday, November 30, 2022