

MINUTES of a regular meeting of the Mayor and the Board of Trustees of the Village of Skokie, Cook County, Illinois held in the Council Chambers at 5127 Oakton Street at 8 p.m. on Monday January 4, 2021



Until further notice, meetings of the Skokie Village Board will be held electronically, with a majority of Village officials participating via remote access in order to comply with the State of Illinois Gubernatorial Disaster Proclamation. Members of the public who wish to comment as to an item on the published agenda or to comment during public comments must submit their statement or question in writing to the Village Manager’s Office and all properly submitted statements or questions will be presented and read during the relevant portion of the meeting. Written comments may be submitted by email to citizencomments@skokie.org by mail to Village of Skokie, Village Manager’s Office, 5127 Oakton Street, Skokie, Illinois, 60077; or via the Village’s drop box located by the public entry to Village Hall.

Pledge of Allegiance led by Village Clerk Pramod C. Shah.

The Mayor called the meeting to order.

The Clerk called the Roll. Those present were Trustees Roberts, Sutker, Ulrich, Bromberg, Klein, Gray-Keeler and Mayor Van Dusen. The Trustees were joining by remote electronic access.

Motion to approve the Consent Agenda.

Moved: Trustee Klein

Seconded: Trustee Bromberg

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein, Gray-Keeler and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

* Approve, as submitted, minutes of regular meeting held Monday, December 21, 2020.

Omnibus vote.

* Approve Voucher List #16-FY21 of January 4, 2021.

Omnibus vote.

Report of the Village Manager.

A. COVID-19 Update.

Mike Charley, Director of Health and Human Services gave a Covid update. To date there are 4,483 Cases, 97 deaths, 7 day average, 24 case/day, unofficial 7 day moving average Positivity rate 6.2% as of 12/30/20. Contact tracing is going on 7 days a week. The 1st shipment on December 17th and the 2nd shipment on December 22 went to North Shore University Health system. Skokie received 500 doses of Moderna vaccine on December 28 and 800 doses January 4th. The vaccines will take place in many months. Pfizer vaccine-21 days apart, Moderna vaccine-28 days apart. The vaccine supply is limited and will increase in the coming months. The vaccine will be given in Phases and by late March the rest of the population will get vaccinated. There will be information on the Village of Skokie website and the NewSkokie that comes to the houses.

Report of the Corporation Counsel.

A. Request for an executive session in accordance with paragraph 2(c)(11) of the Illinois Open Meetings Act pertaining to the new review and discussion of pending litigation.

Motion to approve the request for an Executive Session in accordance with paragraph 2(c)(11) of the Illinois Open Meetings Act pertaining to the review and discussion of pending litigation at the end of the regular meeting and to adjourn therefrom.

Moved: Trustee Roberts

Seconded: Trustee Gray-Keeler

Ayes: Roberts, Sutker, Ulrich, Bromberg, Klein, Gray-Keeler and Mayor Van Dusen

Nays: None.

Absent: None.

MOTION CARRIED

2021-2022 Community Development Block Grant Public Hearing #2.

(A) FY22 Public Hearing Presentations

Carrie J. Haberstich, Planner/CDBG Administrator presented the Public Hearing #2

The Village's entitlement grant for FY22 is not yet known. At this time, we are estimating \$600,000 in entitlement funds. In addition to the new entitlement, we plan to reprogram previously unallocated funds and program income (if available) from the current program year, while accommodating a reserve of unobligated funds that could be used for emergency expenses, resulting in an estimated FY22 budget of \$650,000. Proposals from both Village staff and outside agencies total \$832,520, so reductions will be necessary. The program's 20% cap for administrative funding is applied against the new entitlement only, while the 15% cap for public service funding (non-capital/non-construction expenditures) is applied against the new entitlement plus any program income from the current program year.

Budget recommendations by staff will be presented at the next public hearing on Monday, February 1. The Board will determine at that time the proposed funding award for each project or activity.

Trustee Sutker recused herself from participating in the discussion and voting on the grant as she is a Licensed Social Worker employed by a social service agency that is an applicant for a CDBG grant. She acknowledged the death of a member of the commission on family services, and a friend, Angelo Militello. He was a valued member of the commission, a member of the Local area network and Niles Township Youth Coalition. He worked for 10 years at JCFS advocating for teens in the alternate suspension program. He will be missed.

Overview of CDBG Proposals for PY21/FY22

Village of Skokie Community Development Block Grant (CDBG) Program
January 4, 2021

			FY21 Allocation (\$)	FY22 Request (\$)
Administration			99,977	115,000
VOS - Program Administration	The Community Development Department is seeking funding to administer the Village's CDBG Program, implement and monitor all projects, submit all required documentation to HUD, utilize software to more efficiently and effectively administer the CDBG programming, and coordinate all planning activities relative to the Village's community development efforts. (20% administration cap)			
VOS - Planning	The Community Development Department is seeking funding to continue to participate in the preparation of a regional Assessment of Fair Housing (AFH), to be completed in 2021. Although a portion of the budgeted funds allocated for FY20 and FY21 have been spent, administration funds may only be used during the specified program year; therefore, this line item is a placeholder to ensure the final payment for the AFH can be funded with CDBG administration funds. (20% administration cap)	10,000		5,000
Housing				
VOS - Home Improvement Program	The Building, Zoning & Property Standards Division is seeking funding to continue the Village's program of repairing single-family homes, which began in 1983. The request will enable low/moderate-income households (less than 80% of area median family income) to be eligible to receive grants up to \$12,000 to pay for building materials or contractors' services. A grant (in lieu of an interest payment) for the moderate-income households (50-80% of median family income) will continue its trial period.		70,000	90,000
HODC - Housing Opportunity Development Corporation	The HODC is seeking funding to make improvements to 4 Skokie properties: 8519 Niles Center Road, 7850 Niles Avenue, 8256 Keating Avenue, and 8218 Kilpatrick Avenue. Projects include system repairs, security access improvements, and equipment installation. The goal is to improve the safety and security of all tenants living in each building. HODC to provide an estimated \$15,000 in matching funds from other sources, and/or a reduction in the work scope.		16,800	45,000
VOS - Affordable Housing Initiative/ Neighborhood Enhancement Program	The Manager's Office and Community Development Department are seeking funding to further affordable housing in Skokie. The expectation is that these funds will be used to facilitate improving existing housing units that are affordable low/moderate-income households. Activities may include exterior improvements for a group of homes on a common block or in the same neighborhood.		75,648	100,000
Infrastructure				
VOS - Street and Alley Resurfacing	The Engineering Division is seeking funding to resurface Lamon Avenue (between Greenwood and Gross Point), and LaCrosse Avenue (between Greenwood and Church). Both street segments are located in Census Tract 8070, Block Group #1 (8070-1), which is an eligible low/moderate-income residential area. According to 2011-2015 American Community Survey (ACS) data, 55.85% of the population in 8070-1 is comprised of low/moderate-income residents. Street and alley resurfacing is a high priority of the Village's Capital Improvement Program (CIP) budget.		220,000	220,000

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VOS - Sidewalk Replacement Program	The Engineering Division is seeking funding to provide grants to homeowners meeting low/moderate-income eligibility who are required to participate in the Village's 50/50 sidewalk replacement program. Low/moderate-income property owners are able to apply, on an individual basis, for CDBG funds to cover their 50% share. A simple application form is used and proof of income status is based on our Home Improvement Program guidelines (i.e. most recent federal tax return or proof of current earnings and signed affidavit). The focus area will be Howard Street to the north, and the south/east/west Village limits. Households in other areas of Skokie may participate upon request.	2,926	3,000
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Public Services

VOS - Social Worker	The Human Services Division is seeking funding to offset 60% of the costs for a Village Social Worker position. The Social Worker works with low/moderate-income residents who need various types of case management, financial assistance, counseling, and referrals. Residents seeking financial aid are required to prove their income status prior to receiving any assistance from Human Services.	40,555	53,800
JCFS	JCFS is seeking funding to provide financial stability services and coordinated case management for Skokie residents. The overall goal of the program is to empower low-income individuals to create more stable environments for themselves and their families.	4,000	6,000
Center for Enriched Living	The Center for Enriched Living (CEL) is seeking funding to support an employment specialist to assist low-income Skokie residents with developmental disabilities with employment opportunities to address the 85% unemployment rate for individuals with disabilities.	0	5,000
Asian Human Services - dental services	Asian Human Services is seeking funding to subsidize the salaries of dental assistants to provide dental services to low-income Skokie residents.	7,000	15,000
Metropolitan Family Services	Metropolitan Family Services is seeking funding to offset counselor staffing costs, providing counseling services, including grief, trauma, family/couple and/or parent/child relationships, child and adolescent school performance and behavior problems, work performance, substance abuse, individual and family development, and family violence.	5,000	10,000
Impact Behavioral Health Partners	Impact Behavioral Health Partners is seeking funding to offset employment specialist staffing costs. The specialist part of Impact's Employment Services Program which assists adults living with mental illness in seeking, acquiring, and maintaining competitive employment in their communities.	0	9,000
PEER Services	PEER Services is seeking funding to offset the costs associated with employing an adult and adolescent program coordinator to provide outreach, assessment, and treatment services to Skokie teens, families, and single adults who are experiencing problems related to substance abuse.	5,000	12,000
Children's Advocacy Center	Children's Advocacy Center is seeking funding to offset the staffing costs of supporting child victims of abuse, and their non-offending parents and family members, through a Child and Family Advocate position.	3,000	5,000
The Harbour	The Harbour is seeking funding to offset the staffing costs of serving the needs of homeless youth (including locked-out, runaway, or abandoned) ages 12-23 in the north and northwest Chicago suburbs.	3,000	9,600
North Shore Senior Center (NSSC)	The NSSC is seeking funding to offset the staffing costs associated with providing case management and counseling services to low-income, older adult residents of Skokie.	8,000	10,000
Youth and Opportunity United (YOU)	YOU is seeking funding to offset the staffing costs for a youth development worker for after school and summer programs at Edison Elementary, Lincoln Junior High, and Old Orchard Junior High Schools.	5,000	10,000
Meals on Wheels Northeastern Illinois	<i>FY21 activity</i>	5,000	0
Assyrian Family Health Alliance	<i>FY21 activity</i>	4,982	0
Open Communities	<i>FY21 activity</i>	3,000	0

Public Facilities

Turning Point	Turning Point is seeking funding to replace (1) large HVAC rooftop unit, and make accessibility upgrades to its east entrance, both serving the Turning Point building at 8324 Skokie Boulevard.	30,800	27,845
SHORE	SHORE is seeking funding to replace HVAC-related equipment and ejector pumps at the Lois Lloyd/Administration Center at 8350 Laramie Avenue, serving the organization's home of its adult services program and administrative offices.	22,700	21,876
CJE SeniorLife - Village Center	CJE SeniorLife is seeking funding to purchase and install a boiler control system for the Village Center subsidized senior housing apartment building at 5140 Galitz Street.	0	15,899
Search	Search is seeking funding to construct an accessible concrete in the backyard and replace the concrete driveway in the front yard at its supportive living residence on Enfield Avenue.	18,700	27,000
Orchard Village	Orchard Village is seeking funding to upgrade the kitchen to its Skokie group home at 8124 Lowell Avenue.	9,500	12,000
Asian Human Services - facilities	Asian Human Services is seeking funding to install 4 additional ceiling UV filters for its health clinic at 8800 Lockwood Avenue.	3,000	4,500

FY21	FY22
Total Allocation	Total Request
673,588	832,520

