

**MEMORANDUM**  
**Community Development Department**

To: Michael Lynk, Chairman  
Appearance Commission Members

From: Matt Brandmeyer, Community Development Director  
Carrie Haberstich, Neighborhood Services Manager  
Brian Augustine, Zoning Administrator

Date: August 10, 2021 (*revised August 11*)

**SUBJECT: APPEARANCE COMMISSION/CASE SUBMITTAL –  
STAFF REPORT**

Staff offers the following comments on the cases scheduled for the August 11<sup>th</sup> Appearance Commission meeting:

*Prior to the issuance of building permits, property owners who have 2 or more Property Identification Numbers (PINs) related to their Appearance Commission case shall submit to the Village of Skokie Community Development Department a Cook County Assessor's Office Petition for Consolidation of Property with associated fees to consolidate PINs into a single tax parcel or provide evidence that the petition was submitted to Cook County. If the PINs are in separate subdivisions, a new subdivision will be required.*

**RESIDENTIAL REQUESTS**

*All residential requests are subject to a final review of a completed Zoning Information Worksheet to ensure compliance with the Zoning Ordinance and the Village Code.*

- 2021-040A (8717 Laramie Ave) – Request withdrawn by the Petitioner.
- 2021-043A (7411 Kostner Ave) – As discussed at the July meeting, the addition was built without permit and doesn't meet setback requirements. As shown on the plan, the applicant will need to cut down the overhang. As noted on the plan, the applicant is proposing to replace painted plywood with hardi-board siding.
- 2021-049A (8445 Latrobe Ave) – Staff has no concern with the design, but we noted the lack of window symmetry.
- 2021-050A (5020 Wright Terr) – Staff has no concern with the design.
- 2021-051A (9524 Lincolnwood Dr) – Staff has no concern with the design.
- 2021-052A (3723 Arcadia St) – Staff noted that the addition is in the middle of the backyard and shifting it toward Arcadia would be less disruptive to the backyard space.

- 2021-053A (8128 Crawford Ave) – Staff noted the lack of windows on the rear and side elevations.
- 2021-054A (55 Salem Ln) – Staff noted the placement of 2<sup>nd</sup> floor windows relative to 1<sup>st</sup> floor windows on the rear elevation.
- 2021-055A (5046 Pratt Ave) – Staff noted there is no door to the deck.
- 2021-056A (5248 Suffield Terr) – A waiver for the 50% brick requirement is necessary for approval.
- 2021-059A (9047 Niles Center Rd) – A swing door is required - all first-floor rear egress cannot be sliding doors.
- 2021-060A (7716 Tripp Ave) – A single-story addition was approved in July with the condition that a gable was introduced to the roofline. This is a new proposal which includes a second floor. A waiver for the 50% brick requirement is necessary for approval.

#### **NON-RESIDENTIAL REQUESTS**

- 2021-057A (4401 Dempster St) – Staff has no concerns with the design. Staff is determining if site plan review/approval is required for the proposal.
- 2021-058A (3700 Touhy Ave) – Staff has no concerns with the design.
- 2021-061A (7450 McCormick Blvd) – Staff has no concerns with the design.
- 2021-062A (9234-9240 Skokie Blvd) – Staff has no concerns with the design.