



SKOKIE FINE ARTS CULTURAL ARTS GRANT APPLICATION & GUIDELINES 2016-2017

CULTURAL ARTS GRANT FOR SKOKIE SCHOOLS

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DEADLINE FOR The Cultural Arts Grant for Skokie Schools **APPLICATIONS: Friday, September 30, 2016**

In 1966, the Village of Skokie became the first municipality in Illinois to establish a Fine Arts Commission. This citizen advisory committee is comprised of Mayoral appointees who advise the Village's Board of Trustees. Through its granting opportunities as well as other projects that the Commission undertakes each year, the Commission encourages, supports and promotes the arts.

The Cultural Arts Grant for Skokie Schools (\$500) requires the submission of a basic application. Applications will be reviewed by the Fine Arts Commission in fall 2016. These grants offset the cost of providing fine arts programming in Skokie schools.

New applicants and applicants that were denied grant funding in the past are now required to attend one of the following:

- Grants workshop on Wednesday, September 14, 2016, 7:30 p.m., Skokie Village Hall, 5127 Oakton Street.
- One of the subsequent Skokie Fine Arts Commission meetings prior to submitting an application.

Meetings are held the 2nd Wednesday of each month at Skokie Village Hall in Conference Room A at 7:30 p.m.

Award Process: Applications are reviewed in the order received.

- (1) Commission receives completed applications by September 30, 2016.*
- (2) Commission reviews grant applications in fall 2016.*
- (3) Grantees are **required** to complete the evaluation form immediately upon completion of program. A copy of the evaluation form is attached.*
- (4) Checks are distributed.*

2016 - 2017 CULTURAL ARTS GRANT FOR SKOKIE SCHOOLS PROGRAM GUIDELINES
FUNDING MAXIMUM IS UP TO \$500

FUNDING SOURCE

Grant monies to fund fine arts events and activities are drawn from Village of Skokie funds.

WHO IS ELIGIBLE?

- Skokie public and private schools who host professional visiting artists

REQUIREMENTS

- All proposed programs/projects **must** take place between **May 1, 2016 and April 30, 2017**.
- Applicants must comply with Title VII of the Civil Rights Act of 1964 and assure the Skokie Fine Arts Commission that no person will be excluded from participation or be denied on the basis of sex, race, sexual orientation, color, religion, ancestry, age, national origin or disability.
- Applicants **must** submit the evaluation form **immediately** upon completion of program. A copy of the evaluation form is attached to this application. Grant money will not be released unless an evaluation form is completed and received by the Skokie Fine Arts Commission.
- The highest preference for funding will be given to schools that participate in the Skokie Fine Arts Commission's SOAR Student Art Exhibit.

REVIEW STANDARDS

- Emphasis on fine arts, music and dance.
- Cultural diversity programming.
- Impact on Skokie students (i.e. percentage of Skokie students that will attend the event).

SKOKIE FINE ARTS COMMISSION WILL NOT FUND:

- Unsigned, incomplete or late applications.
- Travel expenses.
- Applicants who do not return evaluation forms.

**SKOKIE FINE ARTS COMMISSION
CULTURAL ARTS GRANT FOR SKOKIE SCHOOLS**

The purpose of this granting program is to allow Skokie schools to supplement their fine arts curricula by presenting artists and/or performing arts groups to their students.

School/PTA: _____

Address: _____ Zip Code: _____
(Where you would like communication to be sent)

Contact Person: _____

Daytime Telephone Number: _____ Email: _____

Please describe the program for which the funds are being requested. Include the following information:

1. Name of artist or performing group

2. Title of program

3. Date, time and location of program

4. Number and age of Skokie children participating

Funding Limit: \$500 Amount Requested \$ _____

Has your organization applied to the Illinois Arts Council or another re-granting agency for funds for this project?

Source: _____ Amount: _____

Source: _____ Amount: _____

Source: _____ Amount: _____

Please attach the items listed below. All applications must be complete and include these items in order to be eligible:

- **A resume or brochure describing the artist or performing arts group you wish to present to your school.**
- **A signed contract between the school/PTA and the artist or performing group.**

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STATEMENT OF ASSURANCES

If a grant is awarded, the applicant agrees to credit the Village of Skokie Fine Arts Commission (SFAC) for their support in all publicity and media materials used in connection with the funded project.

A program evaluation form must be submitted at program's completion.

The applicant also assures the SFAC that funding will be administered by the applicant; that any funds received under this grant shall not be used to replace funds normally budgeted for the same program; and that funds received shall be used solely for the described activities.

Signature of Preparer Title Date

Signature of School Principal Date



Skokie Fine Arts Commission Evaluation Form - Cultural Arts Grant Granting Year 2016 - 2017

GRANTEE: _____

ADDRESS: _____

PHONE #: _____

COMPLETED PROGRAM NAME: _____

TOTAL EXPENDITURES: _____

NUMBERS REACHED BY PROJECT:

- AS PARTICIPANTS: _____
- AS AUDIENCE ATTENDEES: _____
- SKOKIE RESIDENTS: _____

ON A SEPARATE SHEET OF PAPER PLEASE ANSWER THE FOLLOWING:

- GRANTEE'S EVALUATION OF PROJECT
- SUCCESS/FAILURE OF PROJECT